

**AMPNEY CRUCIS PARISH COUNCIL**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON  
THURSDAY 11<sup>th</sup> JULY 2024**

Present: Cllrs Jan Mills, Lis Courtown, Jacky Leadbeater, Ross Leadbeater,  
Clint Grimmer and Doug Benham  
Presiding: Cllr Jan Mills  
Clerk: Roz Morton  
In attendance: 4 Members of the public

<b>No:</b>	<b>Item:</b>
<b>019 24/25</b>	<b>To note apologies for absence</b> Cllr Nick Wright
<b>020 24/25</b>	<b>To note declarations of interest &amp; gifts or hospitality given or rec'd</b> None
<b>021 24/25</b>	<b>To consider and agree to Co-opt and received declaration of office.</b> <b>Resolution 12/24-25</b> The Council RESOLVED to Co-opt Doug Benham to the Council. Cllr Benham signed the Declaration of Office which was duly received. <b>ACTION: Cllr Benham to send his Register of Members Interest to CDC</b>
<b>022 24/25</b>	<b>To approve minutes of the meeting held on 9<sup>th</sup> May 2024</b> <b>Resolution 13/24-25.</b> It was RESOLVED that the minutes of the meeting held on 9 <sup>th</sup> May were a true and accurate record of the meeting. Proposed Cllr Mills seconded Cllr Courtown, 5 in favour, one abstention.
<b>023 24/25</b>	<b>Matters arising from the meeting held on 14<sup>th</sup> March 2024</b>
23.1	Council calendar – a draft was circulated. <b>ACTION: Clerk to add Risk Register and Playground Inspection and recirculate.</b>
<b>024 24/25</b>	<b>To receive reports from County and District Councillors</b> No report was received.
<b>025 24/25</b>	<b>To receive questions from the Public</b> A concern was raised over the noise generated by the Crown pub, the speed of traffic along A417 and cars parking along A417 to access the Crown. The Parish Council was asked to address these concerns. Gloucestershire Highways have responsibility for the roads and only they can decide to reduce the speed on A417. The Parish Council is looking to replace the VAS speed signs in order to help reduce speeds. CDC are responsible for monitoring noise issues and the resident was asked to feedback any results from noise monitoring undertaken. The police have responded to concerns raised and ticketed cars that park illegally.

026 23/24	<p><b>To consider and agree to adopt the following policies</b></p> <ul style="list-style-type: none"> <li>• <b>Financial Regulations, published May 2024.</b></li> <li>• <b>Code of Conduct (no changes)</b></li> <li>• <b>Standing Orders</b></li> </ul> <p>Changes were made to the Financial Regulations and one change to the Standing Orders to bring them into line with the Financial Regulations.</p> <p><b>Resolution 14/24-25.</b> It was RESOLVED to adopt all the polices listed above. Proposed Cllr Mills, seconded Cllr Courtown, all in favour.</p> <p><b>ACTION: Clerk to make the changes and upload the documents onto the website</b></p>
027 24/25	<b>Financial matters</b>
27.1	<p>To receive bank reconciliations for May &amp; June 2024</p> <p>The reconciliation reports were received and signed without comment.</p>
27.2	<p>To approve statement of accounts and expenditure for the period 1st May – 30<sup>th</sup> June</p> <p><b>Resolution 15/24-25.</b> It was RESOLVED to approve the statement of accounts as presented. Proposed Cllr J Leadbeater, seconded Cllr Benham, all in favour.</p>
27.3	<p>To approve payments in the normal course of business</p> <p><b>Resolution 16/24-25.</b> It was RESOLVED to approve the payments as presented. Proposed Cllr Mills, seconded J Leadbeater, all in favour.</p>
27.4	<p>To receive an update on the status of the Barclays bank account.</p> <p>The Barclays bank account is now closed.</p>
27.5	<p>To consider and agree to pay GPFA membership for 2024/25 at a cost of £50</p> <p><b>Resolution 17/24-25.</b> It was RESOLVED to pay the GPFA membership. Proposed Cllr Mills, seconded Cllr R Leadbeater, all in favour.</p>
28 24/25	<b>Planning Matters</b>
28.1	<p>To receive planning decisions: Noted without comment.</p> <p>24/00369/FUL   Erection of replacement dwelling, detached garage, swimming pool and associated landscaping works   Little Acre Hilcot End Ampney Crucis Cirencester Gloucestershire GL7 5HG – PERMIT</p> <p>23/03834/LBC   External works including repair to windows, re-pointing walls, repair of cornices and replacement of rainwater goods. Internal works to fireplace and re-plastering in sitting room.   The School House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5SD – PERMIT</p> <p>24/00678/LBC   Replacement of single glazed wooden windows to rear and side elevations with appropriately designed slim profile double glazed windows   Malt Cottage 14 Ampney Crucis Cirencester Gloucestershire GL7 5RY – PERMIT</p>

<p><b>28.2</b></p>	<p>To consider and agree response to the following planning applications:</p> <p>24/01587/FUL   Tennis court with perimeter fencing and retaining walls   Glebe Farm Barnsley Road Ampney Crucis Cirencester Gloucestershire GL7 5DY deadline 5<sup>th</sup> July</p> <p>No comment.</p> <p><b>23/03368/FUL/ 23/03369/LBC</b>   Change of use of existing residential and ancillary buildings, demolition of modern buildings and structures and erection of new buildings together with access, parking and landscape works, repair of existing listed and curtilage listed structures, all in association with the proposed new use of the site as a function/events venue location, including visitor accommodation and associated facilities (sui generis mix of uses)   Ampney Park Ampney Crucis Cirencester Gloucestershire GL7 5RY</p> <p>The Council is still waiting for consultation responses from Glos Highways. The Council noted that the Conservation Officer has not approved the proposed changes to the entrance.</p> <p><b>ACTION: Clerk to email GCC Highways Development officer Malcolm Jones to chase for a response.</b></p> <p><b>24/01304/COMPLY</b>   Compliance with conditions 4 (Sample materials), 5 (Sample wall panel), 6 (Timber windows and doors), 8 (Window and door finishes), 9 (External woodwork finish), 11 (Cast iron goods), 13 (Details), 15 (Drainage), 17 (Bat and bird boxes), 20 (Hedgerow management plan), 21 (External lighting) and 29 (CMS) of permission 23/01741/FUL - Erection of 1 no. detached dwelling with detached carport   Land South Of Back Lane Ampney Crucis Cirencester Gloucestershire GL7 5RZ</p> <p>No comment.</p> <p><b>24/01424/COMPLY</b>   Compliance with condition 4 (Design and details) of consent 22/02949/LBC and condition 5 (Design and details) of permission 22/02948/FUL. Erection of single storey side extension and two-storey rear extension, internal alterations, conversion of outbuildings for ancillary residential use, erection of detached garage, creation of swimming pool, reinstatement of tennis court and associated hard and soft landscaping   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT</p> <p>No comment</p>
<p><b>28.3</b></p>	<p>To consider and agree response to tree work applications and note decisions:</p> <p><b>24/01993/FORST</b>   Details of planting gross area; 22.77 net planting area; 18.43 area of open ground; 4.34   Crucis Park Barnsley Road Ampney Crucis Cirencester Gloucestershire GL7 5DX</p> <p>The Council has no objection to trees being planted but would like to request that the paths proposed are dedicated as PROW in order that the loss of views for the community can be ameliorated with the benefit of additional paths.</p> <p>Post meeting note:</p> <p>Message from CDC: This notifies the Council of proposed work or development not needing its permission. The Council will not be approving or refusing the proposal, so comments are not invited.</p> <p><b>ACTION: Clerk to contact the case officer.</b></p>

<b>29 24/25</b>	<b>Burial ground</b>
29.1	<p>Update on works to the Lych Gate The internal works have been completed to the satisfaction of the Council. The water butts need to be repositioned. The Council discussed improvement works to the entrance to the burial ground including creating a grassed slope.</p> <p><b>ACTION: Clerk to look at grass matting options that can be driven over and mowed and report back to Council.</b> <b>ACTION: Cllr R Leadbeater to look at options for creating the slope and repositioning the water butts.</b></p>
<b>30 24/25</b>	<b>Village Matters</b>
30.1	<p>To receive update on playground matters including to consider and agree to repair the concrete skate ramp. Quotes received (Radii Skate repairs £995, Gravity £2880) Cllr Mills has repainted the steps on the slide. Cllr R Leadbeater has repaired the uneven ground and grass matting under the swings. Bolt covers need to be ordered as per the Playground Inspection report</p> <p><b>ACTION: Clerk to order bolt covers from Redlynch</b></p> <p>Discussion took place regarding the skate park. Concerns were raised that if the Council does not carry out repairs to fix known problems raised in the Playground Inspection report, they will be liable should an accident occur. <b>Resolution 18/24-25.</b> It was RESOLVED, in principle, to appoint Radii to carry out the repair with the proviso that the work will be guaranteed for a reasonable length of time. Proposed Cllr Mills, seconded Cllr R Leadbeater, all in favour.</p> <p><b>ACTION: Clerk to ascertain the length of guarantee for the work and report back to Council for a final decision.</b></p>
30.2	<p>To receive update on the noticeboard &amp; shelter and agree next steps Bromford informed the Council that they would have to issue an annual licence for having a shelter installed on their land. After discussion it was unanimously decided to stop pursuing this project.</p>
30.3	<p>To receive an update on VAS options and to agree the next steps. Quotes for solar VAS units have been received, however until Glos Highways appoint a new contractor, quotes cannot be obtained for installing the poles. Cllr J Leadbeater suggested contacting Meysey Hampton to find out what supplier they used for their units.</p> <p><b>ACTION: Clerk to defer item to September Agenda.</b></p>
30.4	<p>Update on the request from AC Cricket club for £2,500 to purchase the roller for the ground and to discuss the ownership and long-term strategy of the cricket club in general. Phil Gearing sent the constitution for the cricket club. The cricket club has also paid £500 to Poulton toward the roller. The Council has not received copies of any accounts and has not been made aware of any new trustees being approached. The legal status of the Cricket</p>

	<p>Club and the Trust is still unclear. Cllr Grimmer has offered to be the Parish Council trustee. The Council is not able to make a final decision on the grant request as the required information is still outstanding.</p> <p><b>ACTION: Clerk to contact Phil Gearing to let him know that the Council cannot consider his request until all the information requested has been received.</b></p> <p><b>ACTION: Clerk to contact Bruce Evans to ask if he has any insight regarding the club.</b></p>
30.5	<p>Update on meeting with Glos Highways re installing setts along the Village Street to protect the footpath from further erosion and to agree next steps.</p> <p>Cllrs R Leadbeater &amp; Grimmer met with Gill Portlock from Glos Highways. Gill agreed to send over quotes for installing double rows of setts at various points along the street. No offer of financial assistance was forthcoming.</p> <p><b>ACTION: Clerk to follow up with Gill and add to September Agenda.</b></p>
30.6	<p>To receive information on hedge ownership at Pleydells and to agree next steps.</p> <p>The hedge, although not owned by the Parish Council falls to the parish Council to maintain under the grass cutting contract.</p> <p>Countrywide have been contacted and a three-year programme to reduce the width and height of the hedge will beginning this summer/autumn.</p>
<b>31 24/25</b>	<b>To receive correspondence</b>
31.1	<p>Regular news updates from GCC &amp; CDC</p> <p>Noted without comment.</p>
<b>32 24/25</b>	<p><b>Any other business:</b> to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and decision making.</p> <p>The defibrillator at Hilcot End needs to have the location marked on it.</p> <p><b>ACTION: Clerk to mark it with a w3w location</b></p> <p>Countrywide are contracted to look after the flower beds at the war memorial. The beds require some attention.</p> <p><b>ACTION: Clerk to contact Countrywide and check when they will be weeding the beds.</b></p>
<b>33 24/25</b>	<p><b>Date and time of next meeting</b></p> <p>12<sup>th</sup> September 2024 at 7.15pm.</p>

There being no further business, the meeting closed at 9.00pm.