

**AMPNEY CRUCIS PARISH COUNCIL**

**MINUTES OF PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY,  
13<sup>th</sup> JULY 2023**

Present: Cllrs Jan Mills, Lis Courtown, Jacky Leadbeater, Ross Leadbeater, Nick Wright. Clint Grimmer  
 Presiding: Cllr Jacky Leadbeater  
 Clerk: Roz Morton  
 In attendance: 5 Members of the public (part)

No:	Item:
019 23/24	<p><b>To note apologies for absence</b> Cllr Doug Crook</p>
020 23/24	<p><b>To note declarations of interest &amp; gifts or hospitality given or rec'd</b> None</p>
021 23/24	<p><b>To approve minutes of the meeting held on 11<sup>th</sup> May 2023</b>  <b>Resolution 17/23-24.</b> It was RESOLVED that the minutes of the meeting held on 11<sup>th</sup> May 2023 were a true and accurate record of the meeting. Proposed Cllr Mills, seconded Cllr Courtown, 5 in favour, 1 abstention.</p>
	<p><b>It was agreed to bring item 26.2 forward.</b></p> <p><b>23/01741/FUL</b>   Erection of 1 no. detached dwelling with detached carport   Land South Of Back Lane Ampney Crucis Cirencester Gloucestershire GL7 5RZ – deadline 21 July</p> <p><b>23/01865/FUL</b>   Erection of 2 no. dwellings with associated ancillary development   Land South Of Back Lane Ampney Crucis Gloucestershire – deadline 27<sup>th</sup> July</p> <p>Two members of the public outlined their objections to both proposals. Their main objections are: The plans are not in accordance with the local development plan; proximity to their boundary and the impact on the conservation area which borders the proposed site. The removal of trees (23/01741/FUL), the impact on their privacy and the CMS does not preclude Saturday working. They also have concerns that the development will undermine the tree roots on their property and cause damage to the existing trees. The proposal for the semi-detached properties, although still undesirable would be the preferred option due to the retention of the trees, should CDC be minded to approve one of the proposals. The MOPs will also request that PDR are removed from the site if approved.</p> <p>Two members of the public expressed their support for the application but would prefer that the houses are lived in permanently rather than used as holiday accommodation. Also, that access is kept open for existing residents during all stages of construction.</p> <p>The Council thanked the MOPs for their input.</p> <p>It was agreed that the Council will OBJECT to the single dwelling (<b>23/01741/FUL</b>) in line with their previous objection raised to the building on that plot.</p>

	<p>It was agreed that Cllr Wright will draft a comment for circulation to the Council on <b>23/01865/FUL</b>   Erection of 2 no. dwellings and a final submission will be agreed by email and submitted prior to the deadline.</p> <p><b>ACTION: Cllr Wright to draft a comment for circulation to Council.</b></p> <p><b>ACTION: Clerk to circulate previous objection (for application 20/02285) for modification by Council prior to submission.</b></p>
<b>022 23/24</b>	<b>Matters arising from the meeting held on 11<sup>th</sup> May 2023</b>
22.1	To note that the Lloyds savings account is now open. The Clerk reported that £50,000 has been deposited into the new account.
22.2	Update on Rowan Tree for Burial Ground. Cllr R Leadbeater has spoken to Tony Williams who can source a suitable rowan Tree at the appropriate time of year and plant it. The cost is likely to be under £100.
22.3	Training for new Councillor <b>ACTION: Clerk to circulate potential dates for Cllr Grimmer to attend in-person training held at Fairford Community Centre along with new Councillors from Fairford, Eastleach and other villages.</b>
<b>023 23/24</b>	<b>To receive reports from County and District Councillor</b> No report was available.
<b>024 23/24</b>	<b>To receive questions from the Public</b> See Item 26.2.
<b>025 23/24</b>	<b>Financial matters</b>
<b>25.1</b>	To receive bank reconciliations for May & June 2023. Received without comment.
<b>25.2</b>	To consider and agree to approve statement of accounts and expenditure for the period up to 6th July 2023. <b>Resolution 18/23-24.</b> It was RESOLVED to approve the statement of accounts as presented. Proposed Cllr Courtown, seconded Cllr R Leadbeater, all in favour.
<b>25.3</b>	To consider and agree to approve payments in the normal course of business <b>Resolution 19/23-24.</b> It was RESOLVED to approve the payments as presented. Proposed Cllr R Leadbeater, seconded Cllr Mills, all in favour.
<b>25.4</b>	To receive an update on the status of the Barclays bank account. No update was available.
<b>25.5</b>	To consider and agree level of funding to allocate from the playground refurbishment EMR (£10k) to the upgrading of the swings. Discussion took place. The playground committee requires approx. £11k to install new swings including an accessible basket swing. £1000 has already been raised, with additional donations being sought. <b>Resolution 20/23-24.</b> It was RESOLVED to allocate up to £8,000 to

	the project. Proposed Cllr Mills, seconded Cllr Wright, 4 in favour, 2 abstentions.
	<b>ACTION: Cllr Mills to inform the playground committee of the Council's decision.</b>
<b>25.6</b>	<p>To consider and agree to accept the quote from Community Heartbeat for two additional defibs, plus poles for installation at Hilcot End and Dudley Farm. £5,200</p> <p>The Council had previously resolved to purchase the defibs for these two areas, however, the Clerk was asked to try to obtain cheaper posts. Having looked into the matter further, because the cabinets require specific fittings, the posts would require backplates to be manufactured to fit the specific boxes. Therefore, it was RESOLVED to purchase the bespoke posts as per the original quote. <b>Resolution 21/23-24.</b> It was RESOLVED to purchase two defibs and posts at a cost of £5,200. Proposed Cllr Wright, seconded Cllr Mills, all in favour.</p> <p><b>ACTION: Cllr Mills to approach the residents of Dudley Farm House to explain that a defib will be installed on the highways verge at the side of their house.</b></p> <p><b>ACTION: Clerk to place the order for the defibs once the above meeting has taken place.</b></p>
<b>25.7</b>	<p>To consider and agree to accept quote from 1n2Groundworks for installation of defib poles. £325.</p> <p><b>Resolution 22/23-24.</b> It was RESOLVED to accept the quote from In2Groundworks. Proposed Cllr Wright, seconded Cllr Mills, all in favour.</p> <p><b>ACTION: Clerk to arrange for installation.</b></p>
<b>26 23/24</b>	<b>Planning Matters</b>
<b>26.1</b>	<p>To receive planning decisions: Noted without comment.</p> <p><b>23/01190/COMPLY</b>   Compliance with condition 9 (Drainage) of permission 22/02948/FUL - Erection of single storey side extension and two-storey rear extension, internal alterations, conversion of outbuildings for ancillary residential use, erection of detached garage, creation of swimming pool, reinstatement of tennis court and associated hard and soft landscaping   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT – PERMIT</p> <p><b>23/00180/LBC</b>   Replacement and relocation of boiler to rear garden, and replacement of windows and repairs to front door   36 Ampney Crucis Cirencester Gloucestershire GL7 5SF – PERMIT</p> <p><b>23/00179/FUL</b>   Replacement and relocation of boiler to rear garden, and replacement of windows   36 Ampney Crucis Cirencester Gloucestershire GL7 5SF – PERMIT</p> <p><b>23/00570/LBC</b>   Replacement of old steel window to ground floor front elevation with new steel window in traditional design with ultra slim steel sections and true glazing T-bars   Malt Cottage 14 Ampney Crucis Cirencester Gloucestershire GL7 5RY – PERMIT</p> <p><b>23/00767/FUL</b>   Adjustments to the existing vehicular access   Wickets End Ampney Crucis Cirencester Gloucestershire GL7 5RY - PERMIT</p> <p><b>23/01165/COMPLY</b>   Compliance with Conditions 3 (sample materials), 4 (sample walling panel), 5 (design details) &amp; 7 (landscaping scheme) of permission 21/03521/FUL - Erection of replacement single storey front extension, single storey rear extension to link ancillary outbuilding accommodation, second floor extension to rear and landscaping to create new</p>

	<p>vehicular access/parking &amp; terrace   Glebe Farm Barnsley Road Ampney Crucis Cirencester Gloucestershire GL7 5DY – PERMIT</p> <p>22/01682/FUL   Conversion of garage into ancillary accommodation (revised scheme following approved permission - 20/04339/FUL)   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT – PERMIT</p> <p>22/01683/LBC   Conversion of garage into ancillary accommodation (revised scheme following approved consent - 20/04340/LBC)   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT - PERMIT</p>
<b>26.2</b>	<p>To consider and agree response to the following planning applications:</p> <p><b>23/01741/FUL</b>   Erection of 1 no. detached dwelling with detached carport   Land South Of Back Lane Ampney Crucis Cirencester Gloucestershire GL7 5RZ – deadline 21 July</p> <p><b>23/01865/FUL</b>   Erection of 2 no. dwellings with associated ancillary development   Land South Of Back Lane Ampney Crucis Gloucestershire – deadline 27<sup>th</sup> July</p> <p><b>See above.</b></p> <p><b>23/01985/LBC</b>   Construction of partition wall, extension of underfloor heating, new surrounding joinery for the fireplace, raising of the ceiling in the dining room, and Introduction of ensuite bathroom   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT – Deadline – 27<sup>th</sup> July. <b>No comment.</b></p> <p><b>23/01787/COMPLY</b>   Compliance with conditions 4 (Recessed Windows) and 6 (Boiler details) of permission 23/00179/FUL - Replacement and relocation of boiler to rear garden, and replacement of windows; and conditions 3 (Recessed Windows) and 6 (Boiler details) of consent 23/00180/LBC - Replacement and relocation of boiler to rear garden, and replacement of windows and repairs to front door   36 Ampney Crucis Cirencester Gloucestershire GL7 5SF. <b>No comment.</b></p> <p><b>23/01567/FUL</b>   Internal and external alterations and refurbishment including removal of modern partitions, finishes and services; repairs to roof, walls and stone mullioned windows; and replacement of rainwater goods   Garden Cottage Ampney Crucis Cirencester Gloucestershire GL7 5RY. <b>No comment.</b></p>
<b>26.3</b>	<p>To consider and agree response to tree work applications and note decisions:</p> <p><b>23/01559/DD</b>   Removal of a large Ash tree that is located at the front of the property on the roadside of the address below. The tree is positive for Ash Dieback   The Lodge Church Lane Ampney Crucis Cirencester Gloucestershire GL7 5RY – NO OBECTION.</p>
<b>27 23/24</b>	<b>Burial ground</b>
27.1	<p>Update on memorial testing and fixing.</p> <p>This has now been completed.</p>
27.2	<p>Update on works to the Lych Gate</p> <p>Work is ongoing. The finial needs to be replaced. After some research, it would appear that a cross would have been in place.</p>
	<b>ACTION: Clerk to contact Neil Woodward to let him know.</b>

27.3	<p>Update on transfer of the land for the playground to the Parish Council.</p> <p>The Clerk reported that Glos County Council are not minded to transfer the land to the Parish Council and will look to renew the lease 10 months prior to its end date.</p>
27.4	<p>To consider and agree to engage a contractor to mark out burial plots.</p> <p>It was agreed that marking out the plots is necessary and that further information should be sought on plot markers. Cllr R Leadbeater has offered to help with marking out the plots.</p> <p><b>ACTION: Clerk to get information on plot markers and circulate to Council for approval.</b></p>
<b>28 23/24</b>	<b>Village Matters</b>
28.1	<p>To receive update on playground matters.</p> <p>Cllr Mills has painted the railings and will organise for the spring on the gate to be fixed.</p> <p>Cllr Mills has also put up a “no dogs” sign on the gate.</p>
28.2	<p>To receive update on bus shelter and consider and agree to pursue the project or not.</p> <p>Discussion took place. Although a request was made, some years ago, for a bus shelter to be put up on A417, additional sites have also been considered. The project was proving to be overly costly and without a groundswell of support from the village it is hard to justify spending such a significant proportion of the precept on bus shelters. It was RESOLVED to place the project into abeyance. <b>Resolution 23/23-24.</b> It was RESOLVED to take the project off the Agenda. Proposed Cllr Mills, seconded Cllr Courtown, all in favour.</p>
28.3	<p>To receive an update on the verge outside Cobbler Cottage and to consider and agree any steps to be taken to protect the existing verge or improve the pavement.</p> <p>Cllr R Leadbeater reported that the pavement is disintegrating and the tarmac is breaking up. It was agreed to contact Richard Gray, Glos Highways, to ask him to visit the site and cost up fixing the pavement. Depending on costs, the Council will consider applying for a 50/50 community offer fund.</p> <p><b>ACTION: Clerk to contact Richard Gray and request a site visit.</b></p>
28.4	<p>To receive an update on school parking</p> <p>The parking outside the school at drop off times is continuing to cause issues for through traffic and residents. Cllr Mills has contacted the school on numerous occasions, but not received a reply. Cllr Mills visited the school and spoke to Heather Chadwick, school secretary, who agreed to talk to the Head Teacher. The school has been told that the car park is available for staff to use.</p> <p>It was agreed to purchase 3 “please do not park” signs to be attached to various properties near the school where parking is a problem.</p> <p><b>ACTION: Cllr Mills &amp; Leadbeater to email the school in September to request a meeting to try to resolve the issue.</b></p> <p><b>ACTION: Clerk to source the signs</b></p>
28.5	<p>To consider outsourcing the delivery of the Ampney Times and whether any other changes should be made to the distribution.</p> <p>Cllr J Leadbeater has rationalised the distribution list. One area including the outlying</p>

	<p>properties is tricky to deliver to. The majority of the village will continue to be hand delivered by the existing distributors.</p> <p>It was agreed to post the next edition of the AT to these addresses with a note asking if they still wish to receive a hard copy. A note will also be included within the next edition letting people know that the AT is available online from the AC website.</p> <p><b>ACTION: Cllr J Leadbeater to write up the new improved distribution list.</b></p> <p><b>ACTION: Clerk to arrange to post the next edition to specific households.</b></p>
28.6	<p>To consider and agree any maintenance required to the verges around the church and on Church Lane.</p> <p>Concerns over some areas not being cut were raised, along with a general feeling that the standard, particularly in the burial ground is not as it should be, and as it has been in past years.</p> <p><b>ACTION: Clerk to check the areas on the grass cutting contract and amend if necessary to add the triangle at Church Lane and to ascertain if the verge on Backs Lane with the white markers should be cut.</b></p> <p><b>ACTION: Clerk to invite Countrywide rep to the village to look at the areas of most concern.</b></p>
28.7	<p>To receive an update on Psst and consider and agree any action required.</p> <p>Cllrs Courtown &amp; J Leadbeater have now been given access to the Psst email account.</p> <p>It was agreed that emails from Psst should only come from the anonymized Psst@ account, and not from any individual and the template for outgoing messages should have no reference to the Parish Council as Psst is not a Parish Council vehicle.</p> <p><b>ACTION: Cllrs J Leadbeater &amp; Courtown to have a meeting with Cllr Crook to familiarize themselves with the Psst system.</b></p>
28.8	<p>To receive a report from the Village Hall meeting</p> <p>Cllr J Leadbeater reported that the Village Hall Committee is planning to bid for funding via Crowdfund Cotswold to pay for solar panels (and batteries) for the Village Hall. The Village Hall has asked for approval from the PC to make the bid. The Parish Council approved the bid in principle and would like further information on the current electricity costs and a breakdown of the last 3 years, to get an idea of the rise in costs faced by the Hall.</p> <p>The Council would also urge the VH to get three quotes for the solar panels (and batteries). Additional funding sources should also be contacted, particularly the National Lottery Awards for All and Enover Community Trust.</p> <p>The Parish Council will consider what level of funding it may offer at the September meeting.</p> <p>Gigaclear are installing broadband in the Hall on 22<sup>nd</sup> August.</p> <p><b>ACTION: Clerk to send links potential funding sources to Cllr J Leadbeater to pass on to the village hall.</b></p> <p><b>ACTION: Cllr J Leadbeater to request information on electricity costs for the past three years.</b></p>

	<b>ACTION: Clerk to add to September Agenda</b>
<b>29 23/24</b>	<b>To receive correspondence</b>
29.1	Regular news updates from GCC & CDC. Noted.
<b>30 23/24</b>	<b>Any other business:</b> to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and decision making. Nil of note.
<b>31 23/24</b>	<b>Date and time of next meeting</b> 14 <sup>th</sup> September 2023 at 7.15pm.

There being no further business, the meeting closed at 10.15pm