

AMPNEY CRUCIS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON
THURSDAY, 9th March 2023**

Present: Cllrs David Fowles, Jan Mills, Lis Courtown, Jacky Leadbeater, Ross Leadbeater.

Presiding: Cllr Fowles

Clerk: Roz Morton

In attendance: Cllr Spivey

No:	Item:
094 22/23	To note apologies for absence – Cllr Doug Crook, Cllr Nick Wright
095 22/23	To note declarations of interest & gifts or hospitality given or rec'd. None
096 22/23	To approve minutes of the meeting held on 12 th January 2023 Resolution 44/22-23. It was RESOLVED that the minutes of the meeting held on 12 th January 2023 were a true and accurate record of the meeting. Proposed Cllr Mills, seconded Cllr Courtown, all in favour.
097 22/23	Matters arising from the meeting held on 12th January 2023
97.1	<p>Update on Village Hall WIFI – installation is planned for 29th March. Mark Glunning has agreed to be on site during the installation.</p> <p>QR codes on bins – the current “report it” page on the CDC website is specifically designed for domestic bins therefore there is no way to report the missed collection of a dog or public litter bin. It was agreed that, ideally, each bin would be identified with a W3W location and QR code linked to the website.</p> <p>Cllr Spivey agreed to find out if it would be possible to make a change to the CDC reporting page.</p> <p>ACTION: Cllr Spivey to report back to ACPC once she has ascertained whether changes to the website are possible.</p>
098 22/23	<p>To receive reports from County and District Councillor</p> <p>Cllr Spivey sent written reports which were circulated and will be filed with these Minutes. Particular attention was given to the requirement for voter ID and the availability of “fit kits” via the Community Team at CDC.</p> <p>Cllr J Leadbeater asked whether the CDC owned land currently designated as a car park, could be redesignated to allow school and teacher parking to alleviate the chaos that currently ensues. Specifically, the request is for a sign to be installed stating that it’s permissible for the school to use the area for parking and for the car park to be cleared to allow for more cars to park.</p> <p>ACTION: Cllr Spivey to ascertain if the car park can be used by the school and if it can be cleared to allow more parking spaces to be used.</p>

099 22/23	To receive questions from the Public N/A
100 22/23	To consider and agree to adopt Code of Conduct Resolution 45/22-23. It was RESOLVED to adopt the Code of Conduct, proposed Cllr R Leadbeater seconded Cllr Mills, all in favour.
101 22/23	Planning matters
101.1	<p>To receive planning decisions: Noted.</p> <p>22/04470/TCONR T1 Ash Remove to ground level T2 Maple Re-pollard by 4-5 m back to old pollard points and remove rotten limb T3 Maple Reduce back to previous points by 3m Pippins Ampney Crucis Cirencester Gloucestershire GL7 5RY – No objection.</p> <p>22/04405/COMPLY Compliance with conditions 3 (Sample materials), 4 (Sample walling panel) and 5 (Details) of permission 21/02081/FUL - Replacement dwelling The Croft School Lane Ampney Crucis Cirencester Gloucestershire GL7 5SD – Permit</p> <p>22/02948/FUL/ 22/02949/LBC Erection of single storey side extension and two-storey rear extension, internal alterations, conversion of outbuildings for ancillary residential use, erection of detached garage, creation of swimming pool, reinstatement of tennis court and associated hard and soft landscaping Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT – Permit</p> <p>22/04296/FUL Erection of 2 no. dwellings, detached garage, detached annexe/garage, landscaping and other associated works Land South Of Dudley Farm Ampney Crucis Gloucestershire GL7 5SG – REFUSED</p> <p>It was noted that a hedge has been planted along the boundary of this site.</p> <p>23/00152/TCONR 1: Yellow trees on diagram. Remove two medium and three small Ash trees, that are suffering Ash die back. 2: Red tree on diagram. Pollard very old Ash tree suffering Ash die back. 3: Orange trees on diagram. Remove 4 conifers. Orchard Hill Ampney Crucis Cirencester Gloucestershire GL7 5RY – No objection</p> <p>23/00137/TCONR Reduction in size of 2 mature / free-standing maple trees with the reduction of approx 30% of the crowns. Woodside House Ampney Crucis Cirencester Gloucestershire GL7 5RY – No objection.</p>
101.2	<p>To consider and agree response to the following planning applications:</p> <p>23/00183/FUL Variation of conditions 6 (Compliance with consultancy report) and 7 (Accordance with tree protection plan) of permission 21/02081/FUL to enable changes to the proposed landscaping The Croft School Lane Ampney Crucis Cirencester Gloucestershire GL7 5SD – Deadline 02.03.23.</p> <p>ACTION Cllrs to send any comments to the Clerk asap.</p> <p>23/00336/LBC External and internal refurbishment, repairs and alterations The Stone Barn Ampney Park Ampney Crucis Cirencester Gloucestershire GL7 5RY – Deadline 16.03.23. No Comment</p> <p>23/00179/FUL Replacement and relocation of boiler to rear garden, and replacement of windows and front door 36 Ampney Crucis Cirencester Gloucestershire GL7 5SF – deadline 01.03.23 No Comment</p>

	<p>22/04501/LBC Proposed alterations to host building No 41 and new rooflights to outbuilding and shed 41 Ampney Crucis Cirencester Gloucestershire GL7 5SF – deadline 23.02.23. The Council notes that the Conservation Officer has requested additional information. Once this information has been received the Council will decide on any comment.</p> <p>23/00570/LBC Replacement of old steel windows to ground floor front elevation with new steel windows in traditional design with ultra slim steel sections and true glazing T-bars Malt Cottage 14 Ampney Crucis Cirencester Gloucestershire GL7 5RY</p> <p>The Council has no objection providing that the alterations make no material difference to the external appearance of the property.</p>
	<p>ACTION: Clerk to submit the above comment</p>
101.3	<p>To consider and agree response to tree work applications: 23/00678/TCONR T1 & T2 Lime: Fell T1 to ground level. Reduce T2 as shown below. T3 Ash: Fell to ground level. Sterrys Mill Church Lane Ampney Crucis Cirencester Gloucestershire GL7 5RY</p> <p>No comment.</p> <p>Post meeting note: Enforcement action re removal of hedgerow at Butchers Arms Lane. The Council has submitted an alleged breach of planning regulations report regarding the removal of the hedge at Butchers Arms Lane. An Enforcement Officer will be allocated to the case and will report back in due course.</p>
102 22/23	<p>To receive update regarding Highways issues</p>
102.1	<p>To receive an update on the bus shelter project. Bromford Housing are looking into giving the Council permission to install a bus shelter at the Pleydells. The Clerk will provide the additional information required and update the Council on progress in due course. Once permission is established in principle, the residents of the village will be canvassed to ascertain if there is support for the project.</p>
	<p>ACTION: Clerk to update Bromford with information requested including location as agreed at the meeting.</p>
	<p>Setts at Cobblers Cottage - Richard Gray (Glos Highways) has suggested that the Council should budget between £15k-18k for a 50/50 community offer should the Council wish to go ahead with the project.</p>
	<p>ACTION: Clerk to Add to May Agenda for further discussion and a decision.</p>
	<p>It was noted, with thanks, that the potholes on Allotment Lane have been filled. Cllr Spivey agreed that there were drainage issues on A417 by the Ivy Church that exacerbate pothole creation at that location. Cllr Fowles mentioned that Waterton Lane is in a poor state partly due to a lorry going into the ditch and damaging the edge of the road surface. Cllr Spivey agreed to investigate it.</p>

	ACTION: Cllr Spivey to investigate what repair works are required.
103 22/23	Financial matters
103.1	To consider and agree to approve payments in the normal course of business (see attached list). Resolution 46/22-23. It was RESOLVED to approve the payments. Proposed Cllr R Leadbeater, seconded Cllr J Leadbeater, all in favour.
103.2	To consider and agree to approve statement of accounts and expenditure for the period up to 1 st March 2023 Resolution 47/22-23. It was RESOLVED to approve the statement of accounts. Proposed Cllr Mills, seconded Cllr Courtown, all in favour.
103.3	To receive reconciliation statements for January and February 2023 Received without comment.
103.4	To consider and agree to the way forward regarding installing CCTV in the village (ANPR cameras are not practical due to location and angles of sight available.) Resolution 48/22-23. It was RESOLVED to no longer pursue this project as the ANPR camera cannot be situated in a place to make it effective. Residents are encouraged to make use of Ring doorbells and alike, to protect their personal property. Proposed Cllr Fowles, seconded Cllr Mills, all in favour.
103.5	To retrospectively consider and agree to purchase 4 defibrillators (2 replacement and two at new locations Hilcot End, Dudley Farm). Total cost: £8,855 plus delivery Resolution 49/22-23. It was RESOLVED to purchase 4 defibrillators from The Community Heartbeat Trust. Proposed Cllr Courtown, seconded Cllr Mills, all in favour. ACTION: Clerk to pay the initial invoice for the two replacement units and arrange for installation. ACTION: Clerk to chase Highways Street works for application form to site two new units on the Highway (Hilcot End & opposite Dudley farm) ACTION: Clerk to arrange for collection of old units ACTION: Clerk to contact the primary school to ensure access to the unit at their premises.
	Cllr Spivey left the meeting. Cllr Fowles proposed a vote of thanks for all Cllr Spivey's hard work over the last four years as District Cllr and 2 years as County Cllr.
103.6	To receive an update regarding long-term deposit account and consider and agree the way forward. After researching various accounts as requested, Bath Building Society was the only institution to offer an account to a Parish Council (as a business account holder) and offers an interest rate of 1.85% for a 30-day notice account or 1.95% for a 100 day notice account. It was agreed that the Clerk should look at rates from Lloyds as our current provider and the recommendation was to open a deposit account with Lloyds. ACTION: Clerk to get additional information from Lloyds and add to the May Agenda.

103.7	<p>To consider and agree to get a debit card for the Parish Council and to update the Financial Regulations accordingly.</p> <p>Discussion took place. Cllr J Leadbeater raised a concern that the use of a debit card would contravene the two-signatory mandate agreed with Lloyds.</p> <p>It was agreed in principle that getting a debit card, to avoid the Clerk or Councillors having to use their own money to make purchase for the Council, was a good idea.</p> <p>Purchases would be approved by the Chair and one other signatory.</p> <p>ACTION: Clerk to contact Lloyds to ascertain whether the use of a debit card breaks the mandate.</p> <p>ACTION: Clerk to add to May Agenda for a decision.</p>
104 22/23	Burial ground & War Memorial
104.1	<p>To consider and agree to pay the invoice for James Long & Sons for the burial ground inspection and to consider and agree actions to take regarding the findings of the report.</p> <p>Cllr Crook agreed to check the report prior to the invoice being paid. In his absence it was agreed to defer this matter.</p> <p>ACTION: Cllr Crook to confirm that he is content for the invoice to be paid as concerns were raised that a headstone that was leaning was not included in the report.</p>
104.2	<p>Update on installation of water butts.</p> <p>Cllrs R & J Leadbeater have laid the slabs and the water butts are in situ awaiting connection. Cllr R Leadbeater has agreed to finish the connections in due course.</p> <p>The Council thanked everyone involved for their hard work.</p> <p>ACTION: Cllr R Leadbeater to put a 5th slab down for the bin to sit on.</p>
105 22/23	Village Matters
105.1	<p>To receive update on playground matters</p> <p>Cllr Mills gave the following update:</p> <p>The equipment was cleaned and fencing cleared of ivy.</p> <p>The spring for the gate is not suitable so Cllr R Leadbeater has agreed to fit a “lift and return hinge”.</p> <p>The end piece for the springer has been replaced.</p> <p>Sarah James Sparrow has supplied 3 quotes for replacement swings as the current swings are at the end of their life and the Playground Committee would like to introduce a basket swing as well as replacing the current swings.</p> <p>Compan £16,000</p> <p>Sovereign Play £11,300</p> <p>Redlynch £10,771</p> <p>Funding will be requested from various parties including the Parish Council.</p> <p>The Council thanked Cllr Mills for her hard work on the Playground Committee.</p>

	<p>Cllr R Leadbeater mentioned that the hedges need cutting back and agreed to carry out the work in due course.</p> <p>Cllr Mills enquired as to the status of the GPFA membership and whether emails were still being received.</p> <p>ACTION: Clerk to add to May Agenda for a formal decision on the amount to allocate to the swings.</p> <p>ACTION: Cllr R Leadbeater to fit new hinge.</p> <p>ACTION: Clerk to check on GPFA membership and emails.</p>
105.2	<p>To receive an update from the spring clean and agree any actions resulting from works carried out.</p> <p>22 people helped out over the Spring Clean weekend. The Council thanked them all for taking part. All helpers were thanked via WhatsApp.</p> <p>Ampney St Mary has sent a request for help with clearing rubbish from the shared roads and sent a map. Council confirmed that the majority of the roads had already been cleared and Akerman Street would be cleared at the weekend.</p> <p>ACTION: Clerk to report back to Ampney St Mary.</p> <p>ACTION: Clerk to add a thank you into the next edition of Ampney Times.</p>
105.3	<p>To thank Harold Stevens and Dave Broadhurst for making a new Notice Board and to agree to refurbish the old board and relocate it.</p> <p>The Council extended its thanks to both residents for all their hard work.</p> <p>ACTION: Clerk to add a thank you into the next edition of Ampney Times</p>
105.4	<p>To receive an update on the parish newsletter.</p> <p>The Newsletter was well received and the Clerk was thanked for producing it.</p> <p>Articles are invited from all Councillors and any residents for the next edition.</p> <p>ACTION: Cllr Crook to write an article thanking all the residents who do work for the village.</p>
105.5	<p>To receive an update on the Cricket Club Trust and agree any actions.</p> <p>Cllr R Leadbeater gave a verbal update on information relating to the retirement and appointment of new trustees. Following the death of John Tugwell, a new trustee has been appointed. Cllr R Leadbeater is led to believe that a new 10-year agreement has been reached between the Trustees and Poulton Cricket Club for use of the ground. The Council concluded that that it would be beneficial for find out more details regarding the Trust.</p> <p>ACTION: Clerk to ascertain landownership via the Land Registry.</p>
106 22/23	To receive correspondence
106.1	Regular news updates from GCC & CDC
107 22/23	Any other business: to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and

	<p>decision making.</p> <p>Cllr Mills requested that a meeting is arranged with the Primary School in the last week of April to discuss parking.</p>
	<p>ACTION: Clerk to arrange a meeting once the Council has heard back from Cllr Spivey re the car park.</p>
	<p>The yellow lines outside the school need repainting</p>
	<p>ACTION: Clerk to contact Glos Highways to get it added to their list.</p>
	<p>Cllr J Leadbeater expressed her interest in being the Village Hall Rep going forward. All representatives will be agreed at the Council meeting in May.</p>
	<p>ACTION: Cllr J Leadbeater agreed to attend the next Village Hall Committee meeting.</p>
	<p>A question was asked regarding bus services. The Clerk reported that Community Connexions run a service from Ampney Crucis that can be pre-booked and users can use their bus passes.</p>
	<p>ACTION: Clerk to circulate information on Community Connexions and add to the May Edition of the Ampney Times.</p>
	<p>The Chair of the meeting thanked all the Councillors for their work whilst in office. Council elections will take place on 4th May. Nominations for the position of Councillors must be sent to CDC by 4.00pm on 4th April.</p>
108 22/23	<p>Date and time of next meeting</p> <p>Thursday 11th May – this will be the Annual Meeting of the Village (7.00pm and the Annual meeting of the Parish Council 7.15pm.)</p>

There being no further business, the meeting closed at 9.45pm