

**AMPNEY CRUCIS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON  
THURSDAY, 13<sup>th</sup> OCTOBER 2022**

Present: Cllrs Doug Crook, David Fowles (part), Jan Mills, Lis Courtown, Nick Wright,  
Jacky Leadbeater, Ross Leadbeater.

Presiding: Cllr Crook

Clerk: Roz Morton

In attendance:

No:	Item:
051 22/23	To note apologies for absence – None
052 22/23	To note declarations of interest & gifts or hospitality given or rec'd. None.
053 22/23	<p><b>To approve minutes of the meeting held on 8<sup>th</sup> September 2022.</b>  <b>Resolution 25/22-23.</b> The Minutes were amended to reflect that Cllr Wright was present. With this amendment, it was RESOLVED that the minutes of the meeting held on 8<sup>th</sup> September 2022 were a true and accurate record of the meeting. Proposed Cllr Mills, seconded Cllr Wright 4 in favour 2 abstentions</p>
53.1	To receive update on the website migration – The website is now live. We are still awaiting the change to a .gov.uk domain.
	Cllr Fowles arrived.
53.2	<p>To receive update from Cllr Crook re volunteers to maintain the war memorial flower beds. The flower beds are being maintained, as are the ones in the burial ground.</p> <p><b>ACTION: Cllr Crook to ascertain who is maintaining the flower beds and write to thank them.</b></p>
53.3	<p>To receive an update on Psst request for villagers to adopt a road sign and keep it clean. CDC's Clean and Green team will come out and clean the signs in the first instance. It was agreed to ask for the signs to be cleaned and then send out a Psst requesting that residents adopt their road sign to keep it looking clean.</p> <p><b>ACTION: Clerk to contact Clean &amp; Green team.</b></p>
054 22/23	To receive reports from County and District Councillor – No report was available.
055 22/23	To receive questions from the Public N/A
056 22/23	<p><b>To consider and agree to adopt the following:</b>  Grant making policy  The wording of the policy introduction was changed to read ...the Parish (Parish will be read as both the place and the residents of)...</p> <p><b>Resolution 26/22-23</b> With this amendment the Council RESOLVED to adopt the Grants</p>

	<p>Policy. Proposed Cllr R Leadbeater, seconded Cllr Crook, all in favour.</p> <p>Updated Standing Orders</p> <p><b>Resolution 27/22-23.</b> The Council RESOLVED to adopt the Standing Orders (NALC as revised April 2022). Proposed Cllr Crook, seconded Cllr Mills, all in favour.</p>
	<b>ACTION: Clerk to add the revised Standing Orders and Grants policy to the website.</b>
<b>057 22/23</b>	<b>Planning matters</b>
57.1	<p>To receive planning decisions</p> <p>None at the time of the meeting.</p>
57.2	<p>To consider and agree response to the following planning applications:</p> <p>22/02482/FUL   Demolition of existing dwelling and erection of a replacement dwelling   Pippins Ampney Crucis Cirencester Gloucestershire GL7 5RY – revised proposal submitted.</p> <p>The Council continues to OBJECTS to this application. Although new drawings have been submitted, the original plans have been removed from the website and it is not clear what changes have been made and how the comments from the Conservation Officer have been taken into account.</p>
	<b>ACTION: Clerk to contact Case Officer and request details of the changes made.</b>
	<p>22/02948/FUL   Erection of single storey side extension and two-storey rear extension, internal alterations, conversion of outbuildings for ancillary residential use, erection of detached garage, creation of swimming pool, reinstatement of tennis court and associated hard and soft landscaping   Ampney Brook House School Lane Ampney Crucis Cirencester Gloucestershire GL7 5RT</p> <p>Deadline for comments 3<sup>rd</sup> November 2022</p>
	<b>ACTION: Cllrs to look at the above application and pass any comments to Cllr Crook before the deadline.</b>
	<p><b>21/02081/FUL</b>   Variation of Condition 2 (approved plans) of permission 20/03765/FUL - Replacement dwelling   Barnes Croft School Lane Ampney Crucis Cirencester Gloucestershire GL7 5SD</p> <p>The Council considered that the wall should be built with old stone and that it is relatively thin, similar to that used on the field wall entrance just below the existing driveway entrance to Ampney House.</p> <p>The use of newly quarried stone is very likely to be both of larger pieces and much brighter and will be very much in the face compared to that of old stone.</p> <p>The Council also suggested that a realistic montage is created based on using old thin walling stone and that this is then distributed to the PC, CDC and the residents of School Lane and the immediate area so that they are appropriately forewarned of this major change.</p>
	<b>ACTION: Cllr Crook to contact the applicant's agent accordingly.</b>

058 22/23	<p><b>To consider and agree response to tree work applications:</b> N/A</p>
059 22/23	<p><b>To receive update regarding Highways issues</b></p>
59.1	<p>Update on installation of double row setts outside Number 26 and Westridge to Cobblers Cottage. Following on from a meeting on site with Cllrs R Leadbeater &amp; Crook and Richard Gray, the Council is now awaiting costings from Glos Highways.</p>
59.2	<p>Update on VAS location and pavement following meeting with Ampney Park – Cllrs Crook &amp; R Leadbeater had a meeting with Ampney Park. Glos Highways has agreed to install a post for the mobile VAS to be fixed to. Glos Highways have been asked to consider installing solid white lines on the sides of the A417 to slow traffic down and make the footpath more visible to motorists. Clearing of the footpaths to make them more visible and safer to use was discussed. Highways won't clear them as a matter of course. It's necessary to ascertain if the leaf litter can be put back over the wall of Ampney park. Once this has been established, the GCC lengthsmen will be contacted to ask if they could clear the paths.</p> <p><b>ACTION: Cllr Crook to contact Ampney Park to ask if, in principle, the leaf litter can be put back over the park wall.</b></p>
59.3	<p>To consider and agree the next steps for the bus shelter project. Discussion took place. It was agreed that there are three areas that could benefit from a bus shelter, The Pleydells, Donkey Field &amp; the A417. Given the costs involved, it is not feasible to install a wooden shelter at each location. A metal structure could be installed as an alternative option. The Council agreed that one shelter should be installed this year, and further shelters budgeted for subsequent years. The priority being Pleydells as it has the highest number of service users, the next location to be considered would be A417 (opposite the pub) and lastly Donkey Field. <b>Resolution 28/22-23</b> It was RESOLVED to install a powder-coated shelter at the Pleydells if permission from Glos Highways and the relevant landowners can be obtained. Proposed Cllr Wright, seconded Cllr Mills.</p> <p><b>ACTION: Clerk to contact Jonathan Roberts at GCC to ascertain the process involved in getting a shelter installed at the Pleydells, including what public consultation is required.</b></p>
59.4	<p>Update on highways trees at the top of School Lane &amp; A417 verge and to consider and agree any action to be taken by ACPC. The trees at these locations obscure visibility for drivers in lorries and vans.</p> <p><b>ACTION: Clerk to ask Glos Highways to consider pruning some of the lower branches. If Glos Highways will not carry out the work, ACPC will consider undertaking the work on land they have responsibility for.</b></p> <p><b>ACTION: Cllr Crook to meet with resident regarding the trees reported to be dangerous along A417 to ascertain the exact location and therefore whose responsibility they are to maintain.</b></p>

<b>060 22/23</b>	<b>Financial matters</b>
60.1	To consider and agree to approve payments in the normal course of business (see attached list). <b>Resolution 29/22-23</b> It was RESOLVED to approve the payments, proposed Cllr Wright, seconded Cllr Mills, all in favour.
60.2	To consider and agree to approve statement of accounts and expenditure for the period up to 12 <sup>th</sup> October 2022 <b>Resolution 30/22-23</b> It was RESOLVED to approve the statement of accounts, proposed Cllr Crook, seconded Cllr Wright, all in favour.
60.3	To receive reconciliation statements for September 2022 Received without comment.
60.4	To consider sourcing an alternative Email & Office 365 provider. After discussion it was agreed to remain with the current provider.
<b>61 22/23</b>	<b>Burial ground &amp; War Memorial</b>
61.1	To consider and agree to get a water connection and tap fitted in the burial ground. <b>Resolution 31 22/23.</b> It was RESOLVED to pay £120 to Thames Water for the application and design fees. Proposed Cllr Crook, seconded Cllr Mills, all in favour. <b>ACTION: Clerk to contact arrange payment to Thames Water.</b>
61.2	Update on repair work to the Lych Gate. The contractor has agreed to carry out the work in Spring 2023
61.3	Update on War Memorial cleaning & repair work. The WMT want photographs of the stone and confirmation that planning permission has either been sought or isn't required. CDC have now confirmed that no permission is required, and the photographs have been sent to the WMT. As soon as the WMT confirm the work can go ahead, Wells Masonry will commence the work.
61.4	To consider and agree to engage James Long Masons to undertake a memorial inspection survey at a cost of £685 <b>Resolution 32 22/23.</b> It was RESOLVED to engage James Long Masons to undertake the burial ground inspection. Proposed Cllr Crook, seconded Cllr Courtown, all in favour. <b>ACTION: Clerk to contact James Long Masons.</b>
61.5	To consider and agree any actions for Remembrance. Cllr Crook will attend the service and lay a wreath on behalf of the Parish Council. <b>ACTION: Clerk to contact Penny Sparks (RBL) to arrange to purchase a wreath.</b>
<b>62 22/23</b>	<b>Village Matters</b>
62.1	To receive update on playground matters Cllr Mills reported that the new equipment has been installed. The surfacing is slightly

	<p>behind schedule but should be completed in the next week.</p> <p>The bench has arrived and needs to be installed.</p> <p>The Council thanks Sarah James Sparrow for her sterling work in getting the new equipment installed.</p> <p><b>ACTION: Available Councillors to meet at 1.00pm on 21<sup>st</sup> October to move the bench into position.</b></p> <p><b>ACTION: Cllr Mills to approach playground contractors for some assistance.</b></p>
62.2	<p>Update on CCTV around the village and to consider and agree any actions for the Parish Council.</p> <p>The Clerk reported on a site meeting with AEL &amp; VSM. The infrastructure in the village does not lend itself to the installation of a village-wide CCTV network (lack of streetlights to host cameras and poor 4G). It would be possible to install two cameras on the Village hall that could be used for data collection if an incident occurred. A day/night camera and an ANPR camera could be installed. Good WIFI would be necessary in the Hall in order for this to be successful.</p> <p>Individual households can install their own CCTV and it is not covered by the ICO.</p> <p><b>ACTION: Clerk to get a quote for the installation of the cameras.</b></p> <p><b>ACTION: Cllr Fowles to talk to the Village Hall regarding getting WIFI in the Hall and mot the possibility of the Parish Council helping to fund this.</b></p>
62.3	<p>Update on the parish boundary consultation</p> <p>Cllr Spivey has asked if AC PC would consider compensating Driffield for their loss of precept over the next two years. Cllr Spivey has estimated precept loss is £640 per year.</p> <p><b>ACTION: Clerk to ascertain if this is allowed and add this item to November Agenda for discussion.</b></p>
62.4	<p>To consider and agree any action on the boundary of the playground and sports field following the email exchange with GCC &amp; Ampney Crucis Primary School.</p> <p>The school has obtained a quote from CGS to cut back the boundary hedges. The Council agreed that the work must be done and that the quote is reasonable. Cllr Leadbeater is going to contact Tony Williams to ascertain exactly what the quote covers and, if necessary, ask him to do more. Once the boundary has been cut back sufficiently, the school can get the field mowed to the edges which will keep the brambles cut back going forward.</p> <p><b>Resolution 33 22/23.</b> It was RESOLVED to engage Cottage Garden Services to undertake this work. Proposed Cllr R Leadbeater, seconded Cllr J Leadbeater, all in favour.</p> <p><b>ACTION: Clerk to contact school to let them know that the Council is taking this forward.</b></p> <p><b>ACTION: Cllr Leadbeater to contact Tony Williams and report back to Council re total cost and scope of work.</b></p>
62.5	To consider and agree to set up an Ampney Crucis Parish Council Facebook page

	This item was deferred to a later meeting.
62.6	To receive an update on the response from Psst regarding forming a committee to run the parish newsletter. No update was available.
62.7	To receive an update on the cricket fence and to consider and agree any actions. Cllr Crook reported on a site meeting with N Tanner, P Bullock, M Binder & Cllr Leadbeater. The Kingsley's have offered to put up estate fencing along the boundary of the cricket pitch and build stone pillars at the gateways, plus a stone pillar at the bridge. Discussion took place. It was agreed that the Council cannot get directly involved in the project as it has no affiliation with the cricket club, Trust or land. However, the cricket club is welcome to apply for a grant towards the funding of the fence via the Council's grant policy. It was also agreed that further information will be sought on the existing trust.
62.8	To receive an update on the Community Safety Charter. GAPTC responded and agree that signing the charter would be a very positive step for any Council to take.
62.9	To receive a report on the Police Community Engagement on 13 <sup>th</sup> September and agree any actions. Cllr Courtown circulated a report to the Council. It was agreed that Cllr Courtown should write a brief article for dissemination to the village via Psst. <b>ACTION: Cllr Courtown to write an article to send to Cllr Crook for dissemination via Psst.</b>
<b>63 22/23</b>	<b>To receive correspondence</b>
63.1	Regular news updates from GCC & CDC. Noted without comment.
<b>64 22/23</b>	<b>Any other business:</b> to discuss minor matters, not included elsewhere on the agenda, or matters received after the publication of the agenda. Not an opportunity for debate and decision making. Cllr Fowles commended Cllr Crook on the reading of the Proclamation.
<b>65 22/23</b>	<b>Date and time of next meeting</b> Thursday 10 <sup>th</sup> November 7.15pm This meeting will mainly focus on setting the budget for 2023/24.

*There being no further business the meeting was closed at 10.15pm*