

Explanation of variances – pro forma

Name of smaller authority: **Ampney Crucis Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	11,900	20,168				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	15,525	18,240	2,715	17.49%	YES		An increase of £1,500 was added to the precept for future repairs to the Lych Gate (the old mortuary in the Burial Ground) which requires remedial work to the structure and timbers over the next few years. There was also an increase of £800 to Burial Ground maintenance, a £750 increase to the grass cutting contract which has incorporated additional areas over the past year. However, there was a decrease in provision of £400 for the renewal and maintenance of notice boards.
3 Total Other Receipts	10,222	3,136	-7,086	69.32%	YES		In 2017/18 the Parish Council received a grant from the Police and Crime Commissioners' fund for £7850.00 greatly increasing our yearly receipts. This year saw an increase in the VAT refund for 2018/19 from £538.57 (2017/18) to £1607.88 8 and a one off payment for £300 from the MOD for verge damage caused by one of their vehicles, other receipts have remained fairly constant. Receipts from the marquee hire increased by £145, burial fees decreased by £190, newsletter advertising decreased by £83, Local Council Tax Grant was nil this year. Last year we received £100 for a litter competition, a goodwill gesture from Barclays for £35 and two donations from the Playground Committee for £127.50. This year there was only one donation of £65 from the Playground Committee. Bank interest remains the same.
4 Staff Costs	4,904	5,199	295	6.02%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	12,575	11,948	-627	4.99%	NO		
7 Balances Carried Forward	20,168	24,397			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	20,168	24,397				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	133,008	142,998	9,990	7.51%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end

	£	£	£
Earmarked reserves:			
Reserve 1			
Reserve 2			
Reserve 3			
Reserve 4			
Reserve 5			
Reserve 6			
Reserve 7			
		<hr/>	0
General reserve		<hr/>	0
Total reserves (must agree to Box 7)		<hr/>	<hr/> 0

