

## AMPNEY CRUCIS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY 8 JULY 2021

Present: Cllrs Doug Crook, David Fowles and Nick Wright

Presiding: Cllr Crook

Clerk: Jayne Webster

In attendance: 4 villagers and Cllr Spivey (for part of the meeting).

**1. Apologies for absence** Cllr Eccles

**2. Declaration of interests and gifts or hospitality given or received** None

**3. To note the resignations of Councillors Nichols and Strutt**

It was noted that the Parish Council has received a request to view notes made after an informal meeting on 24 May 2021.

**4. Minutes of the meeting held on 27 May and the extraordinary meeting held on 1 July 2021**

**Resolution 40/21** *The Chair proposed and the Parish Council resolved that the minutes of the meeting held on 27 May 2021, be approved and signed.*

**Resolution 41/21** *The Chair proposed and the Parish Council resolved that the minutes of the extraordinary meeting held on 1 July 2021, be approved and signed.*

**5. Matters arising from the meeting held on 27 May 2021**

A few items from March were postponed until this meeting in line with guidance from GAPTC and are covered throughout the minutes.

**5.1 Message from the Chair**

Cllr Crook gave the following address:

Parish Councillors and members of the public, I had previously said I would review my position as Chair having been in the post for several years. I have concluded that by having the unanimous support of my fellow Councillors at the formal Parish Council meeting on 27<sup>th</sup> May 2021 where I was re-elected as Chair that I will continue in the role. This, I believe, to be in the best interest of the Parish going forward by giving continuity, particularly considering recent change to the membership of both the Parish Council and the Neighbourhood Development Plan Steering Group.

**5.2 Co-option of a new member** – The Chair advised that he had spoken to a few villagers.

**5.3 New logo and strap line for the Council** - Cllr Fowles explained that a former councillor suggested the Parish Council should have a logo and strap line. At the last meeting Cllr Fowles delivered a paper detailing the best approach to develop a logo. Cllrs Fowles and Wright were tasked with generating some ideas but in view of the current situation they believe that there are currently more pressing priorities. Therefore, in the short term if a logo is required the symbol of the bridge (required to register with Microsoft 365) will be used. A villager suggested the cross, which had previously been used by the Ampney Crucis Association, would be a more appropriate symbol. This will be investigated.

**6. To approve the Neighbourhood Development Plan (NDP) Steering Group's Terms of Reference**

There was a brief discussion regarding the proposed changes and it was agreed that point 1.3 relating the appointment of the Chair, Vice Chair and Treasurer of the Steering Group should be clearer.

**Resolution 42/21** *The Chair proposed and the Parish Council resolved that the revised Neighbourhood Development Plan Steering Group's Terms of Reference should be approved, as shown on pages 1722 - 1724 of the minutes.*

**7. District and County Reports**

**District Report**

- Cllr Spivey advised that Juliet Layton is now responsible for planning and licensing.

DF/NW

- The Planning Officer has recommended that planning application 20/04356/FUL is refused.
- Cllr Spivey again advised that there will be a full planning review.
- There is to be a plan to improve green and open spaces where residents are invited to work with CDC on their Green Infrastructure Strategy

A villager commented that the village litter pick had been cancelled because CDC were not lending equipment to Parish Councils this year. Cllr Spivey advised that this was no longer the case. The Parish Council will consider arranging a litter pick in the Autumn.

### **County Report**

- Cllr Spivey advised that half of all elected councillors are new.
- Cllr Spivey is a member of the Adult Social Care and Community Scrutiny Committee.
- GCC will write to the government regarding the decision not to allow hybrid council meetings.
- Cllr Spivey is talking to the Highways Manager with a view to resurfacing Allotment Lane. The Chair agreed to send a list of outstanding highways issues to Cllr Spivey.

Cllr Wright, who has been liaising with Cllr Spivey, regarding the specifications required by GCC for bus shelters asked for clarification on several points including digital mounting points, power supplies and whether Cotswold stone or oak could be treated in some way to be graffiti proof. Cllr Spivey will provide clarification.

### **8. Questions from the public**

- A villager asked why he had not received the notes from an informal meeting held on 24 May 2021. A lengthy debate followed which also covered the recent resignations from both the Parish Council and the NDP Steering Group and the current situation with the NDP questionnaire. The Chair advised that the informal meeting had been held to set out ways in which the Parish Council could work more effectively together and the information would be sent to him tomorrow (9 July 2021). The villager advised he had written to the Secretary of State regarding his request for the above notes. The Chair made known his disappointment that the villager had not advised the Parish Council of this action and that it might have been more appropriate to have spoken to the Chair or Clerk before doing so.
- It was commented by a villager that, at the Annual Meeting of the Council on 27 May 2021, it was resolved that the NDP questionnaire should be approved. The Chair explained that due to the situation regarding the Steering Group and comments received from former councillors it would be appropriate to revisit the questionnaire with a view to making it more concise and direct.

**Resolution 43/21** *The Chair proposed and the Parish Council resolved that Resolution 22/21 should be revoked and the NDP questionnaire should be revisited by the new Chair of the Steering Group with a view to condensing the original questionnaire.*

### **9. Planning matters**

#### **9.1 Decisions**

880	21/00651/FUL	Dudley Farm House	Part conversion of existing barn to form ancillary accommodation	CDC permit
881	21/00652/LBC	Dudley Farm House	LBC for 21/00651/FUL	CDC permit
884	21/-1172/FUL	High Meadow	4 replacement windows	CDC permit
889	21/01576/FUL	Barnfield	2 storey & single storey extension to rear & side, includes roof lights, porch, veranda & car port	CDC permit
892	21/02081/FUL	Barnes Croft	Various changes to 20/03765/FUL	CDC permit

DC

LS/NW

DC, DF,  
NW

## 9.2 Outstanding applications

Applications previously discussed but still pending with CDC:			
870	20/04356/FUL	Pippins	Erection of replacement dwelling & detached garage. ACPC has submitted objection. Additional details received.
877	21/00429/FUL	Waterton Farm	Erection of agricultural building.
New and revised applications:			
890	21/02001/LBC	Ampney Park	External repairs & replacement windows & upgrades
891	21/0011854/FUL	4 London Road	Erection of a new dwelling & detached garage

## 9.3 Tree Applications

888	21/01777/TCONR	Ampney Park	Fell 2 Willows. No objection.
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## 10. Highways matters

The Chair explained that there were still outstanding issues with Highways but Cllr Spivey will be sent a list and will liaise with Richard Gray, the Highways Manager. The replacement posts for the bottom of School Lane are still outstanding.

DC

## 11. Financial Matters

### 11.1 Current financial position

The Chair noted that Cllr Wright is now a signatory on the Lloyds bank accounts.

**Resolution 44/21** *The Chair proposed and the Parish Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28 June 2021.*

### 11.2 Approval of payments

Phoenix Software Ltd – Microsoft subscription (£55.17 including vat), J E Webster – salary 1 June 2021 (£433.16), Countrywide Grounds Maintenance - June (£333.95 including vat), Phoenix Software Ltd (£55.17 including vat), P Brice – website hosting (£17.99 including vat) and domain renewal (£8.34 including vat), Gloucestershire Playing Fields Association – annual subscription (£50) and Countrywide Grounds Maintenance – July (£333.95 including vat).

**Resolution 45/21** *The Chair proposed and the Parish Council resolved that the above amounts, totalling £1287.73, be approved and paid, including retrospective approval of payments made prior to meeting.*

### 11.3 To note submission of the Certificate of Exemption and publication of the Notice of Period of Inspection for Electors and other documents

## 12. Burial Ground

The Chair advised that he had previously thanked each villager individually who had very kindly helped to prepare and clear the area ready for the new dry-stone wall, but wished to record the fact at the meeting. The stone is due to be delivered in a couple of weeks and the Chair is looking for more volunteers to move the stone and will publish a request on Psst and WhatsApp.

DC

The Chair would also like to thank the three villagers who very kindly gave their time and refurbished the entrance gates.

## 13. Village Update

### 13.1 Playground

The contact details have been amended in the Memorandum of Agreement between the Parish Council and the Playground Committee. Cllr Wright is liaising with the Playground Committee regarding funds for repairs and new signage.

**13.2 Footpaths**

Some of the footpaths, namely BAC 2, 3, 6 and 7 on Crucis Park Farm (CPF) land have not been cut, a villager will follow up with CPF.

**13.3 To note The Ampney Times has ceased production**

The Chair and Parish Council felt that a newsletter was an invaluable way to disseminate information to the village and would investigate ways to enable a newsletter to continue in some form.

**13.4 Bus Shelter** (see item 7, County Report)**13.5 War memorial bench and oak posts**

The Chair advised that both these matters are in hand.

**13.6 To approve three new dog waste bins**

The Chair suggested that three bins were required, one at either end of Gassons Lane and one on the corner of Butchers Arms Lane where it meets holders Farm Road.

**Resolution 46/21** *The Chair proposed and the Parish Council resolved that 3 dog bins should be purchased and installed from CDC and erected at either end of Gassons Lane and one on the corner of Butchers Arms Lane where it meets Holders Farm Road.*

**13.7 To note date of next defibrillator training**

The next training session, which will be a demonstration only, will take place on Thursday 30<sup>th</sup> September at 6 pm in the Village Hall.

**13.8 To discuss extending the grass cutting contract**

A discussion followed regarding the cutting of grass verges along the A417. The Chair advised that GCC will clear the grass verge outside Ampney Park, but there is no timescale at present. It was agreed that the Parish Council would look at the verges along the A417 and liaise with Countrywide Grounds Maintenance.

**14. To review the Emergency Plan**

**Resolution 47/21** *The Chair proposed and the Parish Council resolved that the Emergency Plan, as shown on pages 1726 - 1728 of the minutes is approved.*

**15. Correspondence received**

**15.1** Email from CDC regarding a consultation for the renewal of the Public Spaces Protection for the control of dog fouling. Noted by the Parish Council.

**15.2** Email from Quenington Parish Council who has written to CDC Planning Department outlining grievances that Parish Councils have with the Planning Department. The Parish Council has acknowledged their support.

**15.3** Email from GAPTC regarding a petition seeking to sanction breaches to the Code of Conduct in line with employment law. Clerk has signed.

**15.4** Email from the local Police advising that the Community Engagement Vehicle will be in the village on 12 July.

**15.5** Email from GAPTC regarding grants for digital community projects. Noted by the Parish Council.

**16. Matters outstanding**

Cllr Fowles advised that he will attend the next Village Hall committee meeting.

**17. To note date, time and place of the next meeting**

Thursday 9 September 2021 at 7.15 pm in the village hall.

The meeting closed at 9.45 pm.

DC, DF,  
NW

DC/JW

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