

AMPNEY CRUCIS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10 JANUARY 2019 IN THE VILLAGE HALL, AMPNEY CRUCIS.

Present: Councillors Rosanna Armitage, Doug Crook, David Hardy, Neil Holt, Andrew Raphael and Tracy Oosthuizen

Presiding: Councillor Neil Holt

Clerk: Jayne Webster

Also present: Two villagers, Barbara Pond from GRCC (part of meeting) and District Councillor David Fowles (part of meeting)

1. Apologies for absence

County Councillor Parsons and Councillor Williams.

2. Declaration of interests and gifts or hospitality given or received

None.

3. Minutes of the meeting held on 12 November 2018

Resolution 01/19 *The Chairman proposed and the Parish Council resolved that the minutes of the meeting held on 12 November 2019, be signed and adopted.*

4. Matters arising from the meeting held on 12 November 2019

4.1 The annual burial ground clear up was very successful and an update had been published in the Ampney Times thanking those who took part.

4.2 The minutes have been bound.

4.3 A copy of the Community Emergency Plan has been sent to CDC for their records.

4.4 The notice board at the cricket ground has been installed. The Parish Council recorded their thanks to Harold Stevens and Terry Underwood for their work in making this possible.

5. Presentation regarding Neighbourhood Development Plans (NDP)

Barbara Pond from Gloucestershire Rural Community Council (GRCC) gave a short presentation on the benefits and considerations to be taken into account when developing an NDP. She advised that it can take 3 years or more to develop an NDP and would involve extensive consultation with villagers and CDC. It would need active committed involvement from a group of residents. An alternative approach would be the development of a Community Design Statement but this does not have the same legal standing as an NDP, however, it is quicker and easier to develop and would test the appetite of villagers to get involved in the development of a full NDP.

Councillor Fowles advised the Parish Council that, when deciding whether or not to embark on the development of an NDP, they should look at the long-term future of the village. The NDP must set out the period for which it is to have effect and because the NDP is closely tied to the CDC Local Plan, it will need to be redeveloped at or ahead of the expiry of the current Local Plan in 2031.

(See item 8.5)

6. Report from District Councillor David Fowles

In his absence, County Councillor Parsons, sent a brief note advising that he had nothing to report but urged all residents to comment on the GCC budget consultation, by visiting

www.gloucestershire.gov.uk The deadline for comments is 21st January.

District Councillor Fowles reported that there will be a conference in the next few weeks looking at Cirencester's future in terms of achieving the right balance between national policy and the needs of the community, with regard to areas such as parking and retail. In addition, the demolition of the black and white building opposite the Memorial Hospital has been approved and in the short-term 30 parking spaces will be created. With regard to the budget strategy, CDC are looking to encourage residents to provide feedback either by completing the online consultation on the budget, by emailing feedback to budgetconsultation@cotswold.gov.uk or by sending written comments to the Chief Finance Officer at Trinity Road, Cirencester. The Clerk agreed to publish details on the Village Network.

JW

Finally, Councillor Fowles advised that CDC are looking to change the green waste collections and surveyed residents a few months ago. Currently there are a number of proposals being considered, but in the future, food waste and green waste will be collected separately but food waste will continue to be collected weekly. Councillor Fowles was keen to hear the Parish Council's views regarding fortnightly green waste collections. On the whole the Council were against fortnightly collections which may result in increased fly tipping and bonfires.

7. Questions from the public

None.

8. Planning matters

8.1 Decisions

803	18/03773/FUL	The Lodge	Erection of oak framed car port (single Bay) freestanding in lieu of double bay oak framed garage as per planning approval 16/03160/FUL & 16/03162/LBC	CDC permit
804	18/03755/LBC	The Lodge	LBC for 18/03773/FUL	CDC permit

8.2 Outstanding applications

Applications previously discussed but still pending with CDC:				
731	16/02860/OUT	The Old Pump House, Siddington	Erection of 18 assisted living units	
754	17/00076/OUT	Land at Siddington Park Farm	New details for Care Community – ACPC sent copy of original comments	
New and revised applications:				
808	18/039985/CLEUD	Garage Flat, Wiggold Farm	Conversion of garage to cottage & occupation of the building as an independent dwelling – ACPC 'no comment'	
809	18/03882/FUL	Sheephouse Farm	Erection of aluminium greenhouse against an existing potting shed – ACPC 'no comment'	
810	18/03883/LBC	Sheephouse Farm	LBC for 18/03882/FUL – ACPC 'no comment'	
812	18/04154/FUL	Stone Gables	Erection of conservatory and formation of door in porch – ACPC 'no comment'.	
813	18/04155/LBC	Stone Gables	LBC for 18/04154/FUL – ACPC 'no comment'.	
814	18/04759/LBC	Sheephouse Farm	Removal of an internal wall & creation of an opening – ACPC 'no comment'.	
815	18/04770/FUL	Back Lane, Ampney Crucis	Demolition of Grain Dryer & construction of three new dwellings – see below	
816	18/04568/LBC	Sheephouse Farm	Internal works, a new external	

			door & the addition of roof lights - ACPC 'no objection'.
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The Parish Council agreed that in the future all planning applications, with no specific concerns or objections will have a 'no comment' response registered on CDC's planning portal.

Planning application 18/04770/FUL – The Chairman advised that the application was received by the planning department at CDC on 7th December 2018, validated on 8th December 2018 and sent to the Parish Council for consultation on 4th January 2019. Councillor Fowles agreed to investigate.

The Chairman advised that the revised plans did not address the initial traffic concerns which had been shared by the Chair of the Planning Committee on a site visit. He reiterated the need for the Planning Department to request a site visit from the Highways Department at GCC and to provide a written report on the traffic and access issues. Councillor Fowles also agreed to follow up these points.

NH/DF

In view of the fact that notice of the application had been received too late to advertise its existence on the Agenda, the Chairman proposed that all councillors should read the application carefully and he would canvass all members of the Parish Council for their views before drafting a response on behalf of the Parish Council for submission before the published expiry date (31st January).

NH

8.3 Tree Applications

802	18/03376/TCONR	Cumberland House	Reduce Mulberry, Beech tree. Remove Oak & Damson – ACPC no objection
805	18/03917/TCONR	Ash Hose Bungalow	Various tree works – ACPC no objection
806	18/04009/TCONR	Holy Rood Church	Reduce Yew by 3 metres – ACPC no objection
807	18/04058/TCONR	The Old Rectory	Fell Ash tree – ACPC no objection
811	18/04465/TCONR	Ampney House	Reduce height of Weeping Willow – ACPC no objection

8.4 CDC Planning Department

Councillor Fowles advised that he had reminded Mr Tony Berry, Leader of CDC, of his promise to investigate the Parish Council's concerns raised at his meeting with the Chairman before Christmas.

8.5 Follow up discussion on the development of a Neighbourhood Development Plan (NDP)

(See item 5) A discussion took place on whether the development of an NDP would be right for the village. The Chairman agreed to write a piece for The Ampney Times explaining what would be involved in the development of an NDP. The Parish Council will act accordingly, depending on the response from villagers.

NH

9. Highways Matters

9.1 A417 Signage – The Chairman reported that Westcotec had sent a replacement charger. In addition, the monitoring form for quarter 3 has been completed and sent to the Police Commissioner's office on 3rd January 2019. A rota for changing the batteries for the next 4 months has been agreed.

9.2 Installation of stone setts around The Pound – The Chairman confirmed that the application for matched funding of £2,000 against £4,000 estimated costs has been approved and Richard Gray, from GCC, is doing all he can to get the work completed within the current financial year and before the current highways maintenance contract expires.

NH

9.3 Reinstatement of damaged grass verge at Donkey Field

The work to reinstate the verge still needs to be completed.

Due to an accident before Christmas on the A417, the main road was closed and traffic was diverted through the village. As a result, a combine demolished a low wall at High Meadow and damaged the grass verges along Butchers Arms Lane. There was also damage to The Pound. The Chairman is

NH

pursuing the operator.

The overhanging branches along Village Street, just passed the War Memorial, have been cut back by the landowner.

10. Financial Matters

10.1 Current financial position

Resolution 02/19 *The Chairman proposed and the Parish Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28th December 2018.*

10.2 Transfer of payments

Resolution 03/19 *The Chairman proposed and the Parish Council resolved that £500 is transferred from the Lloyds Treasurers account to the Imprest account.*

The Clerk advised that the request, dated 12 November 2018, to transfer £400 from the Treasurers account to the Imprest account was not actioned by Lloyds Bank.

JW

10.3 Approval of payments

J E Webster – Clerk's expenses for November and December 2018 (£42.66) and N Holt – remembrance wreath (£20.00).

Payments made prior to the meeting was: The Cotswold Bindery – minutes (£40), Village Hall – hire of hall for 2018 (£67), Harold Stevens – materials for notice board (£558) and The Playground Inspection Co – annual inspection (£78).

Resolution 04/19 *The Deputy Chairman proposed and the Parish Council resolved that the above amounts, totalling £796.68, be approved and paid, including retrospective approval of payments made prior to meeting.*

10.4 To approve the budget for 2019/20

The budget for 2019 -2020 is shown below:

JW

Staff costs:	£ 5,136.00
Councillor training and expenses	£ 580.00
Village Infrastructure:	£10,200.00
Village Communications:	£ 75.00
Administration:	£ 1,815.00
Other:	£ 270.00
TOTAL	£18,076.00

Resolution 05/19 *The Chairman proposed and the Council resolved unanimously that the above budget for 2019-20 be approved and the precept request for £18,076.00 be sent to Cotswold District Council.*

1. *The Parish Council agreed that authorisation of expenses detailed in the budget (especially Clerk's remuneration and expenses, administration, Councillor training and expenses, remembrance service costs, grass cutting costs and website hosting) be approved.*

2. *The Parish Council agreed that provision should be made for Burial Ground works, Lych Gate and Praying Cross maintenance, funds for future repairs to the War Memorial, provision of waste bins, litter pickers and notice boards, Village Street works and funds for future replacement of the village defibrillators.*

JW

11. Burial Ground

11.1 Lych Gate – exterior: The Chairman advised that Chris Hart, of D A Cook Builders, had produced a specification and estimated costs for the necessary works to the Lych Gate. The Chairman agreed to produce an article for the Ampney Times inviting interested local builders to contact the Clerk for a copy of the specification. Ahead of a formal tendering process.

NH

<p>Lych Gate – interior: The Parish Council agreed to send the two oldest volumes of the minutes to the Archives Department at GCC. In addition, it was agreed that the minutes of the first Parish Council meeting in 1894 should be photographed and if they are of suitable quality, published on the village website. The Chairman agreed to action.</p>	NH/JW
<p>11.2 Update of Burial Ground extension works.</p> <p>At the last meeting it was agreed that the first ashes plot would be situated to the south western side of the path dividing the burial plots from the cremation plots. The first line of ashes plots will follow a northerly line and the first plot needs to be measured, together with the marking out of the paths.</p>	NH/TW
<p>12. Village Update</p>	
<p>12.1 Playground update</p> <p>Nothing to report.</p>	
<p>12.2 Ampney Times</p> <p>The total reserves at 28th October 2018 are £891.25.</p>	
<p>12.3 Footpath update</p> <p>Councillor Hardy advised he would contact Jon Dearsley at Savills regarding the footpath leading from Batch Lane in the next few weeks (following closure of the shooting season).</p>	DH
<p>12.4 To agree a date for the village spring clear up</p> <p>The annual village clear up will be on Sunday 17th March.</p>	ALL
<p>13. To approve amendment to Standing Orders</p> <p>Resolution 06/19 <i>The Chairman proposed and the Parish Council resolved that Standing Order 1(b) be amended to read ‘in a year which is not an election year on the second or third THURSDAY of MAY’. Approved Standing Orders appear on pages 1574 -1581 of the minutes.</i></p>	JW
<p>14. Correspondence received</p>	
<p>14.1 Email from A417 Noise Action Group requesting the Parish Council to complete a questionnaire dated 15 November. The Chairman responded on behalf of the Parish Council.</p>	
<p>14.2 Email from CDC regarding the Cotswold Youth Networking event on 26th November 2018. Noted by the Parish Council.</p>	
<p>14.3 Email from GAPTC advising that the subscription for 2019-20 is 32.49 pence per elector. Noted by the Parish Council.</p>	
<p>14.4 Email from GRCC advising that a survey of housing needs will take place in March or April 2019. All households in Ampney Crucis will be sent a questionnaire for completion. The responsibility for understanding the housing need lies with CDC and the Parish Council will be given a copy of the report compiled by GRCC. Noted by the Parish Council.</p>	
<p>15. Matter outstanding</p> <p>The Chairman advised that each morning rubbish is left along Allotment Lane and asked for all Councillors to be on the lookout. In addition, it was agreed that following a request from a village resident, the Parish Council would put up a sign on the small gate by the Playground stating, ‘No dogs and please shut the gate’. The Chairman will deal.</p>	NH
<p>16. Date, time and place of next meeting</p> <p>Thursday 14th March 2019 at 7.15 pm in the village hall.</p> <p>The meeting closed at 10.15 pm.</p>	