AMPNEY CRUCIS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9 JULY 2018 IN THE VILLAGE HALL, AMPNEY CRUCIS.

Present: Councillors Rosanna Armitage, Neil Holt, Tracy Oosthuizen and Tony Williams.

Presiding: Councillor Neil Holt

Clerk: Jayne Webster

Also present: Two villagers (both for part of meeting) and District Councillor David Fowles (part of meeting)

1.Apologies for absence

Councillors Crook, Hardy and Raphael; County Councillor Parsons

2. Declaration of interests and gifts or hospitality given or received

None.

3. Minutes of the meeting held on 14 May 2018

Resolution 29/18 The Chairman proposed and the Parish Council resolved that the minutes of the meeting held on 14 May 2018, be signed and adopted.

4. Matters arising from the meeting held on 14 May 2018

Addressed elsewhere in the minutes.

5. Reports from County and District Councillors

District Councillor Fowles reported that the new Local Plan had been scrutinised by the Planning Inspectorate and is due to go before the CDC Planning Committee in August for formal adoption. With regard to the Chesterton Development, a Supplementary Planning document is being produced to engage all agencies involved with the development in Circnester. Councillor Fowles agreed to continue requesting Section 106 data, which had originally been requested by him on the Parish Council's behalf in November 2016.

The Chairman expressed concern that a full planning application to extend the property at 6 Donkey Field which had originally been refused, has subsequently been permitted as a consequence of a granted CLOPUD application. Councillor Fowles agreed to investigate and report back.

Councillor Fowles advised that he will be having a meeting with Christine Gore, Geoffrey Clifton-Brown and Mark Annett to raise the profile of concerns he has regarding the inconsistent approach adopted by Planning Officers of their own published processes and the disregard they have repeatedly shown for concerns raised by this and other Parish Councils.

6. Questions from the public

None.

7. Planning matters

7.1 Decisions

7.2 Outstanding applications

Applications previously discussed but still pending with CDC:					
731	16/02860/OUT	The Old Pump	Erection of 18 assisted living		
		House, Siddington	units		
754	17/00076/OUT	Land at Siddington	New details for Care		
		Park Farm	Community – ACPC sent copy		
			of original comments		
787	18/01372/FUL	Park Corner	Proposed rebuilding of wall –		
		Cottage	ACPC no comment		
New and revised applications:					
788	18/01664/FUL	The Old Rectory	Erection of shed		
789	18/02046/FUL	Nurses Cottage	Erection of double garage &		

DJF

			store, dormer window to rear, front canopy and addition of 2 roof lights
790	18/02047/LBC	Nurses Cottage	LBC application of 18/02046/FUL
791	18/02060/FUL	Barnes Croft	Replacement dwelling
792	18/02312/FUL	Wiggold Farm	Extension and alterations to existing dwelling

Planning application 18/01664/FUL – the Parish Council agreed 'no comment'.

Planning application 18/02046/FUL – the Parish Council agreed that there were no concerns regarding the content of the application. However, the Chairman advised that Councillor Hardy had recently suggested that the adjoining property may have a privacy issue. As the Parish Council had not received any representations regarding this application, and as there were currently no comments on the CDC website, the Parish Council agreed 'no comment'.

Planning application 18/02060/FUL – the Parish Council agreed that there were no concerns regarding the design of the proposed replacement building and it was acknowledged that the applicant had made significant efforts to anticipate and mitigate any disruption during the construction phase. Councillor Oosthuizen advised that there are still local concerns regarding access during the construction of the new dwelling. The meeting agreed that these concerns would not justify an objection being made by the Parish Council. However, the Chairman agreed to approach the applicant directly and request that alternative arrangements be considered regarding access to and from the site, including limiting the timing of lorry movements to exclude the periods before 9am and between 3pm and 3.30pm. On that basis, the Parish Council agreed 'no comment'.

NH

NH/

Planning application 18/02312/FUL – the Parish Council agreed 'no comment'.

7.3 Tree Applications - None

7.4 CDC Planning Department See item 5.

7.5 Update on the development of a Neighbourhood Development Plan (NDP)

The Chairman advised that the village needed to consider very carefully, the value of a NDP and to ensure full consultation with the village before reaching any decision regarding progression of a NDP.

DJF

Councillor Armitage stressed the need for extreme care in communications about the purpose and effectiveness and limitations of a NDP, to ensure that villager expectations are not unreasonably raised.

The Chairman advised that the GRCC is willing to provide guidance and support in the preparation of a communication and consultation document for presentation to the village. He will contact GRCC to establish a possible way forward.

In addition, Councillor Fowles agreed to champion all parishes regarding the credibility of a NDP with CDC and to clarify whether a NDP would offer protection from development in the village.

8. Highways Matters

8.1 A417 Signage – The Chairman reported that the signs have been installed and it was now necessary to gain as much data as possible in order for their use to inform possible future action.

In addition, the Quarter 1 (2018/19) monitoring form for the VAS grant had been completed and submitted to the Police Commissioner's office.

8.2 Kerb erosion on Village Street – The Chairman confirmed that Richard Gray, from GCC, had quoted £4,000 to install a double row of setts around The Pound and slightly reduce the curve on Village Street making the junction wider.

The Parish Council agreed to apply for Community Funding whereby GCC and the Parish Council would split the costs equally ie the Parish Council would pay £2000. The Chairman confirmed that this amount has been allowed for in the 2018 -19 budget and that he would prepare and submit the necessary application.

NH

8.3 Reinstatement of damaged grass verge at Donkey Field

The Chairman advised that in the absence of the reinstatement works to the damaged grass verge at the Donkey Field being completed as agreed by the MoD, it was likely that the works would need to be done locally and the costs charged back to the MoD or the vehicles owners, Rider Vehicle Rentals.

DC

The Chairman suggested that Cllr Crook should have one last attempt to contact the MoD but that, if

that is unsuccessful he proposed that the works be carried out by Cottage Garden Services. This was agreed.

9. Financial Matters

9.1 Current financial position

Resolution 30/18 The Chairman proposed and the Parish Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28 June 2018.

9.2 Transfer of payments

No transfer required.

9.3 Approval of payments

J E Webster – Clerk's back pay for April 2018 (see Resolution 27/18 p.1507) (£7.88), J E Webster – Clerk's expenses for March to June 2018 (£30.27) and Cottage Garden Services – June cut (£352.56 including vat).

JW

Payment made prior to the meeting were: GCC – Parish Council's contribution towards reinstatement of verges and provision of setts along Village Street (£3500.00); GRCC – Neighbourhood Plan workshop for two Councillors (£40.00); Cottage Garden Services – May cut (£471.84 including vat).

Resolution 31/18 The Chairman proposed and the Parish Council resolved that the above amounts, totalling £4,402.55, be approved and paid, including retrospective approval of payments made prior to meeting.

9.4 To note submission of the Annual Governance and Accountability Return (AGAR) 2017/18 Part 3

The AGAR 2017/18 Part 3 has been submitted to external auditors PKF Littlejohn and the Notice of Public Rights and Publication of unaudited Annual Governance & Accountability Return has been displayed on the notice board and website together with the necessary documentation.

9.5 To agree additional area to Grass Cutting Contract

Councillor Williams advised that to add the cutting of the grass verge at the end of Allotment Lane to the contract would be an extra £5 (excluding vat) per cut. The Chairman advised that the 2018/19 budget allowed for the existing contract plus any additional areas, if required. The Parish Council agreed to incorporate this extra area into the contract.

Resolution 32/18 The Chairman proposed and the Parish Council resolved that the cutting of the grass verge at the end of Allotment Lane should be added to the existing Grass Cutting Contract (agreed in November 2016). Cottage Garden Services will be paid an extra £5 per cut and the additional cost will be taken from the grass cutting budget for 2018/19.

9.6 To agree financial assistance for the maintenance of the Cricket Club

Councillor Williams advised that currently the pitch was being used by two teams from outside the village, however, the Cricket Club was hoping to attract a third team in the next couple of years in order to boost funds.

The Chairman expressed concern that if the Parish Council were to help financially it would need to be in a way that benefits Ampney Crucis villagers.

The Parish Council agreed that if the Cricket Club needs support to cover maintenance of the Cricket Ground, the Chairman of the Cricket Club should be approached to put together a proposal for consideration at the next meeting. Councillor Williams agreed to contact the Cricket Club.

TW

10. Burial Ground

10.1 Lych Gate – exterior: The Chairman advised that he still has to obtain some quotes

NH

Lych Gate – **interior:** The Clerk advised that after inspecting the three filing cabinets, much of the old correspondence and papers could either be sent to the GCC Archives Department or be shredded, reducing the paperwork held in the Lych Gate to one cabinet. The Clerk agreed to contact County Archives to clarify exactly what they would accept.

JW

10.2 Update of Burial Ground extension works.

The Chairman advised that the first ashes plot would now be situated to the south western side of the path dividing the burial plots from the cremation plots. This would be in accordance with the planning permission for the extension. The first line of cremation plots would follow a northerly line, as would the burial plots.

Page 1547 This will be marked out together with the paths in the coming weeks. NH/TW In addition, Mr Kingsley had requested (via Mark Binder) the Parish Council's consent to the installation of a gate on the southern edge of the extension allowing access from the field to the south. The Chairman suggested that this would be best sited opposite the planned central pathway which will separate the burial plots to the east and the ashes plots to the west. The Parish Council agreed to Mr Kingsley's request and the Chairman will communicate that to Mark NH Binder with a request that the gate be wide enough to accommodate tractor access in the event that it were needed. Councillor Oosthuizen asked who was responsible for clearing the ditch on the west side of the new extension. The Chairman agreed to clarify with Mark Binder and Cottage Garden Services agreed to NH/TW provide a quote. 11. Village Update 11.1 Playground Councillor Armitage advised that she had not received details including the cost of a replacement safety sign from the Playground Committee. 11.2 Ampney Times The total reserves at 28th June 2018 are £894.75. 11.3 Footpaths Nothing to report. 11.4 To receive update on new notice board at the entrance of the Cricket Ground The Chairman advised that Mr Harold Stevens has very kindly agreed to make a wooden notice board, with materials to be paid for by the Parish Council. The cost will be taken from the Notice Board budget allocation and reserve fund. The Chairman expressed the Parish Council's thanks to Mr Stevens for his kind offer, which was agreed by all present. 12. To note new General Data Protection Regulations The Chairman advised that as three Councillors were not present this item would be postponed until the JW September meeting, when the Council will consider the development of a General Privacy Notice for publication of the website and a Document Retention policy. The Clerk will circulate the GAPTC toolkit and guidelines prior to the next meeting. 13. Correspondence received Email from CDC regarding the launch of a public survey to gather views regarding the shape 13.1 NH of the future waste and recycling service. The survey is available at www.cotswold.gov.uk until 20th July. The Parish Council agreed to advertise on the Village Network. Email from CDC notifying Parishes of a consultation for the renewal of the Public Spaces 13.2 Protection Order for the control of dog fouling within the Cotswold District. The deadline for comments is 17th August 2018, please respond by email, heading it PSPO Consultation to ers@publicgroup.uk or write to Environmental & Regulatory Services, PSCO Consultation at CDC, Trinity Road, Cirencester GL7 1PX. NH The Chairman agreed to write a piece for The Ampney Times advising CDC that the Parish Council supports their recommendations. 13.3 Letter from Sue Ryder requesting support for their fund-raising. The Chairman agreed to NH respond.

14. Matters outstanding

None.

15. Date, time and place of next meeting

Monday 10 September 2018 in the village hall at 7.15pm The meeting closed at 9.01 pm.