

AMPNEY CRUCIS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10 JULY 2017 IN THE VILLAGE HALL, AMPNEY CRUCIS.

Present: Councillors Rosanna Armitage, Doug Crook, David Hardy and Andrew Raphael.

Presiding: Councillor Doug Crook

Clerk: Jayne Webster

Also present: Roger and Nerys Meadows, County Councillor Shaun Parsons (part of meeting) and District Councillor David Fowles (part of meeting).

<p>1. Apologies for absence Councillors Holt and Williams</p> <p>2. Declaration of Interests and gifts or hospitality given or received Councillor Raphael declared an interest in planning applications 17/00220/LBC and 17/00314/FUL.</p> <p>3. Minutes of the meeting held on 8 May 2017 Resolution 30/17 <i>The Chairman proposed and the Parish Council resolved that the minutes of the meeting held on 8 May 2017, be signed and adopted.</i></p> <p>4. Matters arising from the meeting held on 8 May 2017 4.1 Notice for Casual Vacancy - CDC has not received any responses to the Notice so the Parish Council is able to co-opt a new Councillor. Councillor Holt has written a piece for The Ampney Times advertising the vacancy.</p> <p>5. Questions from the Public Mrs Meadows asked whether there were any plans to develop the field behind Bracken House. The Chairman advised that the Parish Council were unaware of any planning applications.</p> <p>6. Reports from County and District Councillors County Councillor Parsons advised that the whole length of the footpath along the A417 from Ampney Park to School Lane will be cleared of all vegetation as part of the Lengthsmen Scheme – the work should be completed towards the end of September. The Chairman asked if the width of the footpath from The Crown of Crucis to School Lane could be increased. Councillor Parsons advised that there was no funding available this year but it could be done during 2018/19. The Chairman also advised that kerb stones were missing along this part of the footpath and Councillor Parsons confirmed that these should be attended to as a result of the Lengthsmen Scheme.</p> <p>District Councillor Fowles reported that there was a new leader at CDC who had reduced the cabinet by one member (removing two Councillors and installing a new Councillor who represented the South of the District). He confirmed that he would speak on behalf of the Parish Council, supporting the planning application for The Old Rectory, at the Planning Committee on 12th July. Councillor Hardy reiterated the Council's concerns regarding recent decisions by CDC in relation to Backs Lane and The Mortar Mill.</p> <p>Councillor Fowles confirmed that there will be a site inspection for the proposed Chesterton Development on 18th July and then the proposal will be presented to the Planning Committee. He advised that a decision would be made before the new Local Plan is ratified since all planning applications are required to be determined within a certain time frame. Finally, he reiterated that parking in Cirencester was still 'free after 3pm' and that CDC are looking at the new traffic flow in the Market Place after a number of accidents.</p>	<p>NH</p>
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7. Planning matters

7.1 Decisions

748	16/05309/FUL	Land at Backs Lane	Application for 2 semi-detached dwellings	CDC Permit
756	17/01266/FUL	Fern Bank	Erection of 1 st floor & 2 storey rear extension & single storey extension	CDC permit
760	17/01343/FUL	The Garden House	Single storey oak framed carport	CDC permit
761	08/00697/FUL	Land to the rear of 17 Park Corner	Erection of new cottage (extension of amendment to previously approved scheme CT.5121/E) commencement	CDC permit

Planning Application 16/05309/FUL - Councillor Holt will contact CDC regarding restrictions on lorries travelling along Backs Lane and through the village while construction is underway.

7.2 Outstanding applications

Applications previously discussed but still pending with CDC:				
750	16/05249/FUL	Ampney Park	Replace 2 gates on London Rd & Church Lane (retrospectively)	
751	16/05250/FUL	Ampney Park	LBC for 16/05249/FUL	
752	17/00220/LBC	The Old Rectory	LBC for glazed link extension (referred to Planning Committee)	
753	17/00314/FUL	The Old Rectory	Glazed link extension (referred to planning Committee)	
754	17/00076/OUT	Land at Siddington Park Farm	Revised scheme for Care Retirement Community (see 15/12532/OUT)	
New and revised applications:				
762	17/01357/FUL	Bracken House	Building over existing garages & single storey extension – No comment	
763	17/02631/FUL	44 Ampney Crucis	Two storey extension to rear gable end – No comment	

Planning Applications 17/00220/LBC and 17/00314/FUL – Councillor Fowles will speak on behalf of the Parish Council, supporting the applications, before the CDC Planning Committee on 12th July.

7.3 Tree Applications

None.

7.4 To review planning response procedure

Councillor Holt had previously asked CDC if the Parish Council can have a specific log-in so that any responses filed online would automatically show as being from the Parish Council. CDC have confirmed that this is available and once set up Councillor Holt will circulate.

NH

NH

8. Highways Matters

8.1 A417 Signage – Councillor Holt met with Bob Skillern, the Local Highways Manager, GCC and Richard Gray on 21st June and again on 4th July to reach a final decision on the mobile signs. The Parish Council is able to deploy two signs at any one time, one in each direction, for which four locations have been agreed, two in each direction. Each sign may only be used for 2 weeks at any one location, following which it cannot be returned for 8 weeks. Following a discussion the Parish Council agreed to sign the Legal Agreement with GCC regarding the installation, use and positioning of the mobile signs. The Chairman asked the Clerk to investigate how much it would cost to insure the mobile signs.

Resolution 31/17 *The Chairman proposed and the Parish Council resolved to sign the Agreement between Gloucestershire County Council and Ampney Crucis Parish Council, relating pursuant to inter alia Section 72 Road Traffic Regulation Act 1984 for the installation and retention of mobile vehicle activated signs on the public highway.*

Councillor Holt has tried to contact the Chairman of Ampney St Mary Parish Meeting regarding the location of the new village entry signs.

8.2 Kerb erosion on Village Street – GCC has confirmed that the Community Offer will continue for 2017/18. A discussion followed and it was agreed to go ahead with the proposal to provide kerb stones along the Village Street outside Fernbank.

Resolution 32/17 *The Chairman proposed and the Parish Council resolved to install kerb stones along the Village Street, adjacent to Fernbank, using Gloucestershire County Council's (GCC) Community Offer whereby GCC and the Parish Council pay 50% each of the cost of provision and installation of the kerb stones. The Parish Council made provision for the costs in the 2017/18 budget.*

As part of the Lengthsmen Scheme (see item 6), Richard Gray, GCC has confirmed that the footpath along the A417 between Ampney Park and School Lane will be cleared. In addition, Richard Gray has raised a job for the footpath to be sprayed with weed killer, and also to cut back the verges towards Cirencester, including the removal of self-seeded trees and shrubs.

9. Financial Matters

9.1 Current financial position

Resolution 33/17 *The Chairman proposed and the Parish Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28 June 2017.*

At the last meeting Councillor Crook agreed to investigate alternative bank accounts, this item will be carried forward to the next meeting. Councillor Holt proposed that if nothing suitable could be found, the bank accounts should be consolidated and transferred to Lloyds Bank.

Councillor Armitage advised that several payments relating to marquee hire would be credited to the Lloyds Treasurer Account during the next few weeks.

9.2 Transfer of payments

Not required this month.

9.3 Approval of payments

Clerk's expenses (£64.55), Cottage Garden Services – June cut (£326.56 including vat).

Payments prior to the meeting were: Cottage Garden Services – May cut (£459.84 inc. vat), Martyn Adams – cutting the hedge in the Burial Ground (£100) and Paul Brice – reimbursement for renewal of website hosting and domain (£22.18 inc. vat).

Resolution 34/17 *The Chairman proposed and the Parish Council resolved that the above amounts, totalling £973.13, be approved and paid, including retrospective approval of payments made prior to meeting*

9.4 Review of allocation of reserves

Resolution 35/17 *The Chairman proposed and the Council resolved that the following sums should be transferred from the General Contingency Fund:*

JW

DC

JW

- £210 to the Dog Waste Bin Fund
- £380 to the Councillor Training Fund
- £105.27 to The Ampney Times Fund
- £150 to the Lych Gate and Preaching Cross Maintenance Fund
- £300 to the Notice Board Fund

The reallocation of reserves is shown on p.1470 of the minutes.

Councillor Armitage asked if the village needed another dog bin, after a discussion it was agreed that the Parish Council would provide a waste bin at the entrance to The Pleydells. The Chairman advised that there was already a concrete plinth by the telephone box which could be used.

Councillor Fowles advised that Meysey Hampton had recently installed a new waste bin. The Clerk agreed to investigate the costs (see item 11.6).

JW

9.5 External Audit for the year ended 31 March 2017

The Annual Return and analysis have been sent to Grant Thornton. In addition the Statement of Accounts, Governance, Declaration and Notice of Commencement have been published on the village website and displayed on the village hall notice board.

10. Burial Ground

10.1 Lych Gate - no further action at present.

10.2 Update of burial ground extension works – At the last meeting Councillor Williams advised he would ask for volunteers via the Village Network to assist with the remaining extension work. In addition Councillors Holt, Raphael and Williams agreed to meet to discuss what needs doing and also to begin to think about the layout of the burial plots. Both these items have been carried forward to the next meeting.

NH/AR/TW

10.3 The Council agreed to review the fees and conditions at the next meeting.

11. Village Update

11.1 Playground

An inspection is required for 2017. Councillor Armitage agreed to liaise with the Playground Committee.

RA

11.2 Ampney Times

The reserves at 31st March 2017 are £668.31.

11.3 Footpaths

Councillor Crook advised that there is a blocked stile just off Butchers Arms Lane, he will send a photograph to Councillor Hardy. Councillor Hardy advised he had spoken to the land owners, about this matter last Autumn but will continue to chase. In addition, he will look at the footpath which runs along the back of Durncourt Cottages which may be incorrectly marked.

DH

11.4 Preaching Cross

At the last meeting the Chairman advised that the TPO applications have been permitted by CDC and details of the work need to be discussed. This item will be carried forward to the September meeting.

NH/TW

11.5 Review Village Emergency Plan

Gordon Ford has confirmed that he will continue as Snow Plough Operator. In addition, Rev. John Swanton is happy to be a point of contact together with Councillor Holt. A discussion followed regarding key holders. It was suggested that Marlene Broadhurst could have a spare Lych Gate key. The Chairman suggested a key lock could be installed giving wider access, this would need to be discussed with the Village Hall committee. Councillor Armitage confirmed that there are three sandbags in the Lych Gate.

11.6 CDC litter picking competition

CDC has confirmed that the Parish Council has won joint third place in the litter picking competition and been awarded £100. The Council suggested this could go towards a new litter bin. The Clerk agreed to liaise with Meysey Hampton Parish Clerk as they have recently purchased a new litter bin.

JW

11.7 Consideration of additional area to be included with the grass cutting contract.

Mrs Heudebourck of Farthing Cottage, at the junction of Riding Lane and Ashbrook Lane, is concerned about the area of grass outside her house. A discussion followed regarding ownership and maintenance of the area. The piece of land in question is not the Parish Council's responsibility, it comes under GCC's remit who would cut the grass once a year. It was agreed not to include this area of grass in the Parish Council's grass cutting contract.

12. To organise annual defibrillator awareness session

The next annual training and awareness session run by South West Ambulance Service will be on Tuesday 12th September at 7.15 pm in the village hall. Councillor Holt will publish a piece in The Ampney Times seeking new volunteers to train and the Clerk agreed to contact existing volunteers.

NH
JW

13. Correspondence received

- 13.1 Email from GRCC regarding Neighbourhood Development Plan event on 10th July. GRCC have confirmed that they will forward details of the 'Undertaking a Neighbourhood Plan' workshop as no-one from the Council could attend due to the clash of dates.
- 13.2 Email from CDC regarding the next roll-out of superfast broadband. Councillor Holt has already reminded Councillor Fowles that the Gigaclear (fibre to the premises) roll-out does not cover approximately half of the village homes, because of the earlier BT implementation.
- 13.3 Email from GCC regarding a Highways Customer Satisfaction Survey. To be completed by all Councillors.
- 13.4 Email from CDC regarding the update of Register Members' Interest Forms. Noted by the Council.

14. Matters outstanding**15. Date, time and place of Annual Meeting**

Monday 11 September at 7.15 pm in the village hall.

The meeting closed at 9.30 pm.