

**AMPNEY CRUCIS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12 SEPTEMBER 2016 IN THE VILLAGE HALL, AMPNEY CRUCIS.**

Present: Councillors Rosanna Armitage, Doug Crook, David Hardy, Neil Holt, Simon Holt and Tony Williams.  
 Presiding: Councillor Neil Holt  
 Clerk: Jayne Webster

Also present: County Councillor Shaun Parsons, District Councillor David Fowles and Janet Campbell.

	ACTION
<p><b>1. Apologies for absence</b> Councillor Raphael</p>	
<p><b>2. Declaration of Interests</b> None.</p>	
<p><b>3. Minutes of the meeting held on 11 July 2016</b> <b>Resolution 35/16</b> <i>The Chairman proposed and the Parish Council resolved that the minutes of the meeting held on 11 July 2016, be signed and adopted.</i></p>	
<p><b>4. Matters arising from the meeting held on 11 July 2016</b>                      4.1 The Chairman thanked Mr Harold Stevens and Councillor Crook for installing the Burial Ground bench.                      4.2 The revised Community Emergency Plan has been published on the village website.</p>	
<p><b>5. Reports from County and District Councillors</b>                      County Councillor Parsons advised that a meeting was held with the Chairman and Richard Gray, from GCC, regarding the ongoing safety issues along the A417. It was agreed that better signage was required and that it was not safe to travel at 50mph around the bends between Ampney Park and the Crown of Crucis. Councillor Parsons believes that a 40mph speed limit is required, which would involve a Traffic Regulation Order at a considerable price. A discussion followed and the Chairman advised that he had applied for a grant from the Crime and Police Commissioner’s Fund for Vehicle Activated Signs and he is still waiting to hear back. Councillor Parsons confirmed that new signage would be paid for by GCC warning of the adverse camber of the road close to the gates of Ampney Park. The Chairman advised that at the same time he would like to address the problem of speeding through the village. Reducing the speed limit to 20mph is not a viable option, however, using “20 is plenty” signs may be a way forward. The Chairman agreed to explore this idea with the Road Safety Officer at GCC.</p>	<p>NH</p>
<p>Councillor Parsons mentioned the work currently being carried out by Gigaclear in the village to provide those properties unable to access faster broadband speeds from the Poulton telephone exchange. The Chairman advised that an article would appear in The Ampney Times explaining the situation.</p>	<p>NH</p>
<p>The Chairman highlighted to Councillors Parsons and Fowles that as a result of the increase in new development in and around Cirencester, there is a growing concern amongst residents that this is putting greater demand on the infrastructure and resources such as education and healthcare services and parking, all of which are already under pressure. The Chairman emphasised that many residents felt that neither GCC or CDC are taking responsibility for ensuring action on these issues and the greater demands on facilities were not being addressed. Councillor Fowles agreed and suggested that he could ask Christine Gore, Head of Planning at CDC to attend a Parish Council meeting. In addition, he agreed to provide details of how Section 106 payments and the new Community Infrastructure Levy are calculated.</p>	
<p>Finally, Councillor Parsons reported that drain covers were being stolen, GCC will replace immediately and he asked all residents to report incidents to GCC as they occur.</p>	
<p><b>6. Questions from the Public</b> None.</p>	
<p><b>7. Planning matters</b>                      7.1 Decisions                      721 16/02016/FUL Ampney Crucis School Erection of new classroom- CDC permit                      723 16/02057/CLOPUD 4 Donkey Field Extension – CDC permit                      725 16/02247/LBC Stone Gables Replacement windows &amp; doors, fitting chimney                      Cows – CDC permit</p>	
<p>7.2 Outstanding applications                      Applications previously discussed but still pending with CDC:</p>	

713	16/00713/FUL	10 Ampney Crucis	Alterations & extensions to cottage & new garage -ACPC objects (based on originally submitted plans)
720	16/01611/FUL	The Cart Shed	Extension to existing building for 1 bed tourist Unit – ACPC no objection
724	16/01986/FUL	Crown Field	Retrospective application for horse boxes
726	16/02276/FUL	Little Oak	Two storey pitched roof extension & single storey Porch, new windows – ACPC no objection
727	16/02277/LBC	Little Oak	Listed Building Consent for 16/02276/FUL
728	16/02471/FUL	Wiggold Abbey Home Farm	Conversion of existing barn to 2 residential units – ACPC no objection
New and revised applications:			
713	16/00713/FUL	10 Ampney Crucis	As above and resiting of proposed new garage
The Council has no objection to the revised plans. However, the Council has requested CDC planning department restricts the proposed development to be used exclusively as a garage and storage facility. In addition, the Council has suggested that opaque glass is used at the rear of the development which overlooks the neighbouring property.			
729	16/02221/FUL	The Old Post Office	Proposed remodelling & extension – ACPC no objection
730	16/02222/LBC	The Old Post Office	Listed Building Consent for 16/02221/FUL (as above)
731	16/02860/OUT	The Old Pump House, Siddington	Erection of 18 assisted living units and associated works
The Council has advised CDC, planning department, of their concerns regarding the impact such a development will have on local resources such healthcare provision and infrastructure which are already under significant pressure. Allowing further development will only add to this pressure unless provision is made to increase these resources and facilities at the same time as any development proceeds.			
732	16/03241/FUL	Ampney Manor	Erection of new entrance gates and piers – ACPC Objects – primarily based on reduction of width and depth of pull in, and width of proposed gateway presenting a road safety hazard. Cllr S. Holt is in contact with the applicant regarding the Council's concerns.
733	16/03160/FUL	The Lodge	Relocation & replacement of garage – ACPC no objection
734	16/03161/LBC	The Lodge	Listed Building Consent for 16/03160/FUL (as above)
7.3 Tree works (For information only)			
735	16/03610/TCONR	Bramleys	Reduce Walnut tree – No objection (County)

## 8. Financial matters

### 8.1 Current financial position

**Resolution 36/16** *The Chairman proposed and the Parish Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28 August 2016.*

Bank signatory forms to be completed by the Chairman and Councillor Raphael to add Councillor Raphael as a bank signatory.

Councillor Armitage reported that she was looking to purchase a new pop-up marquee and will approach the Community Fund. The Clerk agreed to clarify with the Council's insurance brokers whether the current village marquee is insured for third party liabilities. Once the insurance cover has been clarified the Chairman will investigate the possibility of producing an appropriate hire agreement for the marquee.

### 8.2 Transfer of payments – not required this month

### 8.3 Approval of payments

Clerk's back pay for April, May and June 2016 see resolution 34/16 (£11.16), Clerk's expenses (£4.46), Cottage Garden Services – August cut (£231.36 including vat).

Payments made prior to the meeting: SW Ambulance Service – Defibrillator (£1200 including VAT), GCC – contribution to village exit/entry signs (£1250.00), Cottage Garden Services – July cut plus grass verge at The Pleydells (£231.36 including VAT) and Peacock Electrics – installation of defibrillator cabinet at the village hall (207.91 including Vat).

**Resolution 37/16** *The Chairman proposed and the Parish Council resolved that the above amounts, totalling £3,136.25, be approved and paid.*

AR/NH  
RA  
JW  
NH

JW

#### 8.4 External audit for the year ending, 31 March 2016

The Annual Return is still being processed by Grant Thornton, the external auditors. The Clerk will display the Notice of Conclusion of Audit on the notice boards once papers have been returned by the external auditors.

#### 8.5 Insurance renewal

Came and Company have advised that the renewal premium is £687.08 which takes into consideration the long term agreement which expires on 30<sup>th</sup> September 2018. The excess payment of £250 remains the same. Came & Company advised that the Government announced on the 8<sup>th</sup> July 2015 that they would be increasing the standard rate of Insurance Premium Tax (IPT). From the 1<sup>st</sup> October 2015, IPT increased from 6% to 9.5% for all insurance policies in the UK. From the 1<sup>st</sup> October 2016, the UK Government announced a further IPT increase of 0.5% to 10%. Both of these increases are reflected in our renewal premium.

**Resolution 38/16** *The Chairman proposed and the Parish Council resolved that the Council pay £687.08 to Came and Company for the second year (1<sup>st</sup> October 2016 until 30<sup>th</sup> September 2017) of the three year long term agreement with Hiscox.*

**JW**

### 9. Burial Ground

#### 9.1 Lych Gate

Councillor Crook reported that the Lych Gate's timber has been covered with fibre glass and could possibly be removed with a strong pressure washer or sand blaster. The Chairman agreed to approach D A Cook, who are currently renovating the Church and ask them to assess what restorative work is necessary.

**NH**

#### 9.2 Update on burial ground extension

The Chairman and Councillors Williams and Raphael to agree a date to meet to start preparations for consolidation of the extension.

**NH/AR**

9.3 The cherry tree will be removed by Cottage Garden Services when the leaves have fallen.

**TW**

9.4 The Burial Ground Clear Up will take place on Saturday 13<sup>th</sup> November 2016. The Chairman agreed to write a piece for The Ampney Times.

**TW**

9.5 Replacement of tarmac at the entrance.

**NH**

GCC/Amey have advised that the work to repair the tarmac at the entrance to the Burial Ground has been programmed for the first week of October 2016.

### 10. Village Update

#### 10.1 Playground

Councillor S. Holt reported that he has replaced the bungs for the gates in the playground. In addition, the Playground Committee are looking to replace the skate ramp with an all-weather pitch for football. Councillor Hardy agreed to contact the new contractors for Crucis Park Farm and request that the hedge along the roadside boundary of the playground is cut.

**DH**

#### 10.2 Ampney Times

The total reserves are £463.31 as at 28 August 2016.

#### 10.3 Footpaths

Councillor Hardy to contact Crucis Park Farm's agent regarding the correct demarcation and alignment of footpath BAC3. With regards to footpath BAC2, where the footpath crosses the north end of the paddock it is covered with weeds and not clearly defined and the stile is overgrown with nettles, Councillor Hardy will contact the agent responsible for the paddock.

**DH**

#### 10.4 Praying Cross

The Chairman and Councillor Williams will finalise the TPO applications and agree a date for the clearance work once the leaves have fallen.

**NH/TW**

#### 10.5 Defibrillators

The Chairman advised that the first defibrillator supplied and maintained by South Western Ambulance Service has been installed outside the village hall. Three villagers have very kindly agreed to fund the cost of a second defibrillator, to be located on an external wall of the school. This has also been leased from SW Ambulance Service for a reduced cost of £1,200 including VAT. A location has been agreed with the Head Teacher. The leasing agreement is fully funded by the donors.

The Chairman also advised that he has obtained a training kit from the British Heart Foundation, on behalf of the Council, which can be used for training purposes by appropriate groups.

**Resolution 39/16** *The Chairman proposed and the Council resolved to instruct Peacock Electrics to install the second defibrillator cabinet at the school. This will be paid out of the General Contingency Fund.*

#### 10.6 Website publications

The Chairman had previously circulated a proposal detailing what the Council should publish on the village website in order to meet current transparency good practice. This will be carried forward to the next meeting.

**NH/JW**

**10.7 Village Clear Up**

The Council agreed this should take in Spring 2017.

**11. Highways**

11.1 The village exit/entry signs have been installed and the Clerk agreed to send a note of thanks to Mr Frank Skinner for very kindly clearing around the signs.

11.2 A meeting took place with Highways, GCC, County Councillor Parsons and Mrs Scott from Ampney Park to discuss the ongoing safety issues along the A417:

- GCC/Amey have agreed to compile a patching scheme for the village to address the problem of potholes along the Village Street and the A417.
- Under the Lengthsman Scheme further path clearing will take place along the footpath between Ampney Park and the Crown of Crucis.
- GCC/Amey agreed to jet the drains at Ridings Lane to dislodge any blockage to alleviate the drainage problems. Amey will also deal with blocked drains at the junction of Ridings Lane and the A417.

The Chairman and Clerk will continue to monitor.

**12. Correspondence received**

12.1 Letter from CDC regarding the Call for Potential Development Sites within the Cotswold District. This was noted by the Council.

12.2. Email from Citizens Advice Bureau regarding a request for funding. The Council agreed not to make a donation on this occasion

12.3 Email from CDC regarding Council Tax Support Grant consultation. This was noted by the Council

12.4 Email from Mr Keehan regarding the removal of the cherry tree in the Burial Ground. See item 9.3, the Clerk to contact Mr Keehan.

12.5 Email from GAPTC detailing the contents of a draft letter to Leadership Gloucestershire regarding the devolution proposal for Gloucestershire. This was noted by the Council.

12.6 Email from GAPTC regarding Councillor/Clerk training courses. All Councillors to advise any preferences to the Clerk. The Chairman will attend the Chairman Skills course on 15<sup>th</sup> November 2016. Clerk to arrange.

**13. Matters outstanding**

Councillor Crook reported that the bus service was continually being compromised and agreed to highlight the Council's concerns to GCC.

**14. Date, time and place of next meeting**

Monday, 14 November at 7.15pm in the village hall.

The meeting closed at 10.20pm.

JW

NH/JW

JW

ALL  
JW

DC