

**AMPNEY CRUCIS PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11 JULY 2016 IN THE VILLAGE HALL, AMPNEY CRUCIS.**

Present: Councillors Neil Holt, Simon Holt, Andrew Raphael and Tony Williams.

Presiding: Councillor Neil Holt

Clerk: Jayne Webster

Also present: District Councillor Fowles, Janet Campbell and Jenny Phelps.

	<b>ACTION</b>																
<p><b>1. Apologies for absence</b> County Councillor Parsons, Councillors Armitage, Crook and Hardy</p>																	
<p><b>2. Declaration of Interest</b> None</p>																	
<p><b>3. Minutes of the meeting held on 16 May 2016</b> <b>Resolution 30 /16</b> <i>The Chairman proposed and the Parish Council resolved that the minutes of the meeting held on 16 May 2016 be signed and adopted.</i></p>																	
<p><b>4. Matters arising from the meeting held on 16 May 2016</b> 4.1 Dog waste bins – A third bin has been installed at Pig Lane. CDC/ Ubico do not have any stickers instructing dog walkers that normal waste bins can be used for dog waste and have currently run out of the penalty stickers 4.2 The Air Tattoo newsletter can be found at <a href="http://www.airtattoo.com/airshow/people-at-the-airshow/local-community">www.airtattoo.com/airshow/people-at-the-airshow/local-community</a></p>																	
<p><b>5. Reports from County and District Councillors</b> District Councillor David Fowles reported that CDC has increased the cabinet by two members and continues to work with other District Councils and/or Unitary Authorities through the Shared Working Initiative. The Local Plan is due to be ratified by central government later in the year. Councillor S. Holt expressed concern over the proposed changes to Policy DS2 (see item 8.2). Councillor Fowles addressed the issue of parking in Cirencester and advised that CDC are looking at the possibility of a multi storey car park but this will have to be funded through a partnership with the private sector. Other proposals include liaising with Cirencester Rugby Club and local landowners. Finally, Councillor Fowles advised that the travellers' site at the Green Waste Site, Poulton has been refused by CDC on the grounds of highways safety and under CDC policy there are already sufficient travellers' sites within the Cotswolds.</p>																	
<p><b>6. Presentation from Gloucestershire Farming and Wildlife Advisory Group (FWAG)</b> Mrs Jenny Phelps from FWAG gave a presentation regarding the Water with Integrated Local Delivery (WILD) Project. The project is funded by the Environment Agency in the Upper Thames and gives support to 15 parishes and 4 towns aimed at reducing flood risk and sewage discharge, and also deliver improved water quality and biodiversity. This includes engaging local land owners and the community to carry out surveys for rivers, ditches and infrastructure, prioritising the issues raised by the survey and encouraging local communities and agencies to repair and reinstate the infrastructure as appropriate. Ampney Crucis lies within the Ampney Brook water body, which also includes Ampney St Peter and Ampney St Mary. Both of these latter villages suffer from flooding and sewage surcharge. The Chairman advised that Ampney Crucis Parish Council was currently not in a position to offer financial assistance but would however be prepared to support the aims of the project within the constraints of the resources at the Parish Council, disposal.</p>																	
<p><b>7. Questions from the Public</b> None.</p>																	
<p><b>8. Planning matters</b> 8.1 Decisions</p> <table border="0"> <tr> <td style="padding-right: 20px;">709</td> <td style="padding-right: 20px;">16/00140/FUL</td> <td style="padding-right: 20px;">Fern Bank</td> <td>Erection of first floor extension – CDC permits</td> </tr> <tr> <td>716</td> <td>16/00906/FUL</td> <td>Green Waste Site</td> <td>Change of use for 15 traveller pitches- CDC refused</td> </tr> <tr> <td>717</td> <td>16/01188/FUL</td> <td>Ampney Knowle Farm</td> <td>Change of use from agricultural to equestrian - CDC permits</td> </tr> <tr> <td>718</td> <td>16/01210/LBC</td> <td>Birch House</td> <td>Retrospective – installation of flue &amp; external speakers – CDC permits</td> </tr> </table>	709	16/00140/FUL	Fern Bank	Erection of first floor extension – CDC permits	716	16/00906/FUL	Green Waste Site	Change of use for 15 traveller pitches- CDC refused	717	16/01188/FUL	Ampney Knowle Farm	Change of use from agricultural to equestrian - CDC permits	718	16/01210/LBC	Birch House	Retrospective – installation of flue & external speakers – CDC permits	
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721	16/02016/FUL	Ampney Crucis School	Erection of new classroom – CDC permits	
723	16/16/02057/CLOPUD	4 Donkey Field	Extension – CDC permits	
<p>Councillor Holt explained that a Certificate of Lawful Permissive Use of Development (CLOPUD) acted as a screening stage whereby planning officers are able to review drawings and documents to ascertain whether the proposed development requires a full planning application.</p>				
<p>8.2 Outstanding applications</p> <p>Applications discussed at previous meetings and still pending with CDC:</p>				
713	16/00713/FUL	10 Ampney Crucis	Alterations & extensions to cottage & new garage -	SH
<p>The Parish Council has previously objected to this application and Councillor S. Holt will continue to liaise with the Conservation Officer at CDC.</p>				
720	16/01611/FUL	The Cart Shed	Extension to existing building for 1 bed tourist Unit – ACPC no objection	
724	16/01986/FUL	Crown Field	Retrospective application for horse boxes – ACPC no objection	
<p>New applications discussed:</p>				
725	16/02247/LBC	Stone Gables	Replacement windows & doors, fitting chimney Cows – ACPC no objection	
726	16/02276/FUL	Little Oak, Hilcot End	Two storey pitched roof extension & single Storey porch, new windows – ACPC no objection	
727	16/02277/LBC	Little Oak, Hilcot End	Listed building consent for 16/02276/FUL – ACPC no objection	
728	16/02471/FUL	Wiggold Abbey Home Farm	Conversion of existing barn to 2 residential units ACPC no objection	
<p>Local Plan consultation - Councillor S. Holt advised he would provide details of where to find his comments, regarding the proposed changes to the Local Plan, on the CDC website for all Councillors to view. In particular Policy DS2 - Residential Development Outside Cirencester and the Principal Settlements, the changes mean that where judgement on the acceptability of a development was previously based on fairly straight forward calculations, the criteria proposed in the new Local Plan is now much more subjective.</p>				
<p>8.3 Tree works (information only)</p>				
722	16/02359/TCONR	Highfields	Various tree works - no objection from County	
<p><b>9. Financial matters</b></p>				
<p>9.1 Current financial position</p> <p><b>Resolution 31/16</b> <i>The Chairman proposed and the Council resolved that the financial statements prepared by the Responsible Financial Officer should be adopted by the Council as an accurate reflection of the Council's financial position on 28 June 2016.</i></p>				
<p>9.2 Transfer of payments</p> <p><b>Resolution 32/16</b> <i>The Chairman proposed and the Council resolved that £300.00 be transferred from the Lloyds Treasurers account to Imprest account.</i></p>				
<p>9.3 Agreement of payments</p> <p>Clerk's expenses (£8.82), Cottage Garden Services (£207.36 including vat) and Dog Waste Bin supplied and installed by CDC (£252.00 including vat). Prior to the meeting payment was made to South Western Ambulance Service for the defibrillator and cabinet (£2160.00 including vat)</p> <p><b>Resolution 33/16</b> <i>The Chairman proposed and the Council resolved that the above amounts, totalling £2628.18, be paid.</i></p>				
<p>9.4 External audit for the year ending, 31 March 2016</p> <p>The Annual Return, together with the necessary supporting documentation, has been sent to Grant Thornton. In addition the documents, as required as part of the external audit and Transparency Code, have been published on the village website.</p>				
<p>9.5 NALC pay award for 2016 – 17 and 2017 - 18</p> <p><b>Resolution 34/16</b> <i>The Chairman proposed and the Council resolved to:</i></p> <ul style="list-style-type: none"> <li>• <i>Increase the Clerk's salary (Spinal column point 22) to £10.632 per hour from 1<sup>st</sup> April 2016 as per the NALC pay award for 2016 – 17 for SCP22.</i></li> <li>• <i>Pay the Clerk £11.61 as back pay for April, May and June 2016, and as from 1<sup>st</sup> August 2016 the Clerk will be paid £391.61 per month.</i></li> <li>• <i>As per the NALC pay award for 2017 – 18, increase the Clerk's salary (SCP22) to £10.739 per hour as</i></li> </ul>				
				JW

*from 1<sup>st</sup> April 2017.*

## **10. Burial ground matters**

- 10.1 Councillor Crook has advised that the bench will be installed during the week commencing 18<sup>th</sup> July.  
 10.2 The Chairman and Councillors Raphael and Williams plan to meet, before the next meeting, to discuss and progress the next phase of the burial extension.

**DC  
NH  
AR/TW**

## **11. Village Update**

### 11.1 Playground

Councillor S. Holt advised that 5 out of the 18 repairs had been completed. The next annual playground inspection is planned for September 2016.

**SH**

### 11.2 Ampney Times

The reserves are £424.31 at 28<sup>th</sup> June 2016. Discussions regarding the cost and supply of paper are ongoing with the production team.

### 11.3 Footpaths

Nothing to report.

### 11.4 Preaching Cross

The Chairman and Councillor Williams will meet to confirm the TPO's on the trees which have been identified for pruning around the Cross, and to arrange submission of relevant applications to CDC.

**NH  
TW**

### 11.5 Village defibrillators

The Chairman reported that the first village defibrillator and cabinet has been supplied by South Western Ambulance Service and will be installed at the village hall.

In addition, the Ambulance Service held a training session in the village hall for 18 volunteers.

Quotes, for fitting the cabinet, are currently being sought from two electricians and confirmation is being sought from the Village Hall Committee regarding the precise location of the defibrillator.

The Chairman advised that obtaining a second defibrillator through the British Heart Foundation would involve a contribution of £400 plus the cost of the cabinet, insurance and maintenance, therefore the Council agreed that initially the Chairman should approach the Community Council for funding.

**NH**

### 11.6 Review website publications

The Chairman advised that he would draft a proposal detailing which documents should be published and circulate his proposal for comment prior to the next meeting.

**NH**

### 11.7 Fly tipping

The Chairman advised that there had been recent incidents of fly tipping in the village. He agreed to publish a piece in The Ampney Times alerting villagers to the potential problems and asking them to report incidents to CDC.

**NH**

## **12. Community Emergency Plan**

The Clerk circulated an updated version of the plan prior to the meeting for discussion. It was agreed that a second village hall key holder should be added. The Clerk agreed to contact Mrs Marlene Broadhurst regarding this suggestion. The updated version will be published on the village website.

**JW**

## **13. Highways**

13.1 Footpath along A417 – as part of the Lengthsman Scheme County Councillor Parsons agreed to clear and tidy the path. The path has been strimmed and the weeds cleared by Amey/GCC. However, GCC are unable to commit to clearing the path annually. The Chairman suggested that at the next meeting options available to clear and make pedestrian use of the verges along that route more accessible, should be discussed with County Councillor Parsons.

13.2 Village Entry Signs – GCC have advised that these should be installed during July. The Chairman has applied for funding, from the Police Commissioner Fund as part of the 'Safe and Social Driving in Gloucestershire' campaign, for three Vehicle Activated Signs (VAS). The Clerk is waiting to hear back from Poulton Parish Council regarding the possibility of hiring their VASs.

**JW**

## **14. Correspondence received**

14.1 Email from GCC regarding winter maintenance. The Clerk has responded.

14.2 Email from CDC regarding access to faster broadband across the Cotswolds. A meeting was held by Gigaclear on 4<sup>th</sup> July in the village hall.

14.3 Email from CDC regarding the public consultation of the Draft Submission Local Plan. The consultation runs from 27<sup>th</sup> June until 8<sup>th</sup> August and can be viewed at [www.cotswold.gov.uk/go/forwardplanning](http://www.cotswold.gov.uk/go/forwardplanning)

14.4 Email from Community Connexions regarding new bus routes through the village. Details have been

published on the village network.

14.5 Letter from CDC regarding the public consultation of the Community Infrastructure Levy: Preliminary Draft Charging Schedule. The consultation runs from 27<sup>th</sup> June until 8<sup>th</sup> August and can be viewed at [www.cotswold.gov.uk/go/forwardplanning](http://www.cotswold.gov.uk/go/forwardplanning)

14.6 Letter from Cotswold Conservation Board regarding the appointment of a replacement Parish member. This was noted by the Council.

14.7 Email from GCC regarding the Local Transport Plan. Details can be found at [www.gloucestershire.gov.uk/ltp3](http://www.gloucestershire.gov.uk/ltp3)

**15. Any other business**

The Chairman advised that he is currently sorting through documents received from former Ampney Crucis Parish Council Chairman Mr John Beresford relating to the Parish Council, with the intention of sending some to Gloucester County Council Archives.

**16. Date, time and place of next meeting**

Monday, 12 September at 7.15pm in the village hall.

The meeting closed at 9.45pm

**NH**

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